The Portfolio of Internal and External Affairs invites the submission of tenders from interested eligible firms for a Public CCTV Camera System and Integration.

**Project Scope:** The Cayman Islands has witnessed a recent spike in violent crimes and it is believed that the implementation of a National CCTV Programme would be a valuable tool in both deterring re-offenders as well as to capture evidence for police investigations. The Portfolio of Internal and External Affairs will be spearheading this project with the assistance of a National CCTV Committee.

The purpose of the National CCTV Programme is to:

1) Reduce the fear of crime  
2) Promote community safety  
3) Stimulate continuing economic growth within the community  
4) Encourage the use of public and commercial facilities  
5) Assist in the reduction, prevention and detection of crime  
6) Provide high quality evidence to be used by the Police, Immigration, and Customs to prosecute offenders  
7) Monitor road traffic circulation and improve road safety  
8) Protect property

**Eligibility:** Interested firms will need to meet the following eligibility criteria in order to participate in this process:


**Description of Project:** The Cayman Islands Government is seeking to retain the services of a firm specializing in the provision of cameras and related hardware/software, installation, and integration of multi-functional Wireless/Fiber/Ethernet-connected IP-based CCTV security systems. CIG has developed a concept that places cameras and other security/public safety oriented equipment throughout Grand Cayman and Cayman Brac. The awarded firm will be contracted to design, implement, and maintain the system.

**Collection and Access to Tender Documentation:** The tender documents (Request For Proposals) are available on the Government website: [www.centrtenders.gov.ky](http://www.centrtenders.gov.ky). Those eligible firms submitting a Receipt of Tender Documents form by the date stated in the tender documents will be invited to a mandatory pre-bid meeting in which they will receive detailed information regarding the Project.

**Return of Tenders:** The return date is scheduled to close at 12:00 noon on the 20th of August, 2010. Tenders are to be returned to the Secretary of the Central Tenders Committee in accordance with instructions outlined in the tender document. For additional information on this invitation contact:

Eric L. Bush  
Deputy Chief Officer  
Portfolio of Internal and External Affairs  
Tel: (345) 244-2432  
Email: CCTVRFP@gov.ky

Late tenders will not be accepted. The Cayman Islands Government shall not be bound to accept any of the proposals submitted and will not defray the costs incurred by any tenderer and also reserves the right to cancel the tender process at any time prior to contract signing.
REQUEST FOR PROPOSALS (RFP)

PORTFOLIO OF INTERNAL AND EXTERNAL AFFAIRS

Representing the

GOVERNMENT OF THE CAYMAN ISLANDS

Tender No: CTC/10-11/PIE/001

For: Procurement of Public CCTV Camera System and Integration

Product Type: Goods and Services

Client Agency: Portfolio of Internal and External Affairs

Delivered to: Central Tenders Committee

Publication Date: 21 June 2010

Version #: 1.0
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REQUEST FOR PROPOSALS (RFP)

PORTFOLIO OF INTERNAL AND EXTERNAL AFFAIRS

Representing the

GOVERNMENT OF THE CAYMAN ISLANDS

Tender No: CTC/10-11/PIE/001

For:

Procurement of Public CCTV Camera System and Integration

PART I

TERMS AND CONDITIONS
1 DEFINITIONS

In this Request For Proposals, unless the context otherwise requires:

a) "Commencement Date" or "Date of Commencement" means the day after the Contract is signed;

b) "Conditions of Proposal" means the terms and conditions issued by the Portfolio under this Request For Proposals documentation and shall include all terms and conditions, and Schedules contained in the Contract issued as part of this RFP;

c) "Contract" means the executed Contract Agreement between the Government and the Successful Proposer including all documents, appendices, schedules and attachments referred to therein recording the terms and conditions of the contract together with such other documents which the parties have agreed in writing shall form part of the Contract and such variations, modifications or amendments to the Contract as may be agreed in writing;

d) "Contract Period" or "Term" means the term of the Contract shall be for a period of four (4) months and commence on the Commencement Date and the commencement of the works outlined in the Scope of Work shall be no later than 6 (six) weeks after the Commencement Date, at rates or pricing to be defined on the Proposal Price Form.

e) "Conflicts of Interest" means any event influencing the capacity of a candidate, Proposer, contractor or service provider to give an objective and impartial professional opinion, or preventing him, at any moment, from giving priority to the interests of Government. Any consideration relating to possible contracts in the future or conflict with other commitments, past or present, of a candidate, Proposer, contractor or service provider, or any conflict with his own interests. These restrictions also apply to subcontractors and employees of the candidate, Proposer, contractor or service provider;

f) “CTC” means Central Tenders Committee;

g) “Electronic Monitoring Center (EMC)” means the location where all the system video feeds are viewed;

h) “Formal Solicitation” means this Request for the Proposals and the terms may be used interchangeably in this RFP;

i) “District Monitoring Station” (DMS) means a location configured to view all video feeds from that respective district.

j) “Fixed Camera” means a Body type or Non-PTZ camera installed in a fixed position at a fixed field of view. Fixed Cameras may have variable zoom capabilities.

k) “Fixed Position Public Safety Camera” means a PTZ or Body type camera that is intended to be affixed to a pole or structure for a long period of time.

l) “General Conditions” means the General Conditions of Contract and all Schedules, appendices and annexes attached to the Contract;
m) “Government” means the Government of the Cayman Islands;

n) “Portable Camera” means a PTZ or Fixed camera system that is portable and/or battery powered and quickly re-deployable, requiring little to no specialized equipment or logistical support.

o) “Portfolio” means the Portfolio of Internal and External Affairs acting on behalf of and representing the Government.

p) “Government Representative” means the person who is employed in that capacity named in the Request For Proposals and appointed by the Chief Officer to act on his behalf in carrying out those duties described in the Conditions of Proposal or such other person as may be appointed in that capacity by the Chief Officer;

q) “Proposal” means a response or bid to this Request For Proposals and term proposal, response and bid shall be used interchangeably in this RFP;

r) “Proposer” means the firm, organization, person or entity who submits a proposal, response or bid in response to this Request For Proposals and the Proposer may also be referred to as a bidder in this RFP;

s) “PTZ” means a self-contained dome-enclosed camera with remote Pan, Tilt, and Zoom capabilities;

t) “RFP” means this Request For Proposals and shall also mean “formal solicitation” or “Tender” as used in this document.

u) “Service Provider” or “Vendor” means the entity, person or persons whose Proposal is accepted by the Portfolio and his or their legal personal representatives or permitted assignees;

v) “Response” shall have the same meaning as Proposal and the two terms shall be used interchangeably in this RFP.

w) “Services” or “Government Requirements” means the work, duties and obligations to be undertaken by a Service Provider in accordance with this Request For Proposals and more particularly described in the General Conditions of Contract for which a Proposal has been accepted by the Portfolio and includes the work to be performed by and the other obligations of the Service Provider as specified in this Request For Proposals documentation and all data, reports, drawings, specifications, designs, inventions, plans, programs, or other material produced or acquired in the course of the production or performance of the work;

x) “Third (3rd) Party Feeds” means the existing CCTV system video feeds from various sources including but not limited to the Cayman Islands Port Authority, Her Majesty’s Prison (HMP), and the Cayman Islands Airport Authority.
2 RECEIPT FOR REQUEST FOR PROPOSALS DOCUMENTS

Email this Receipt to Portfolio of Internal and External Affairs at CCTVRFP@gov.ky

Request For Proposals NO: CTC/10-11/PIE/001

FOR:  Procurement of Public CCTV System and Integration

TO:   Central Tenders Committee

RECEIVED BY:

(PRINT Name of Person)
FOR AND ON BEHALF OF:

(PRINT Name of Company)

Company Street Address:

Company Postal Address:

Company Tel &/or Cell:

Contact email address:

Date and Time Received: ____________________ ____________________

The Proposer is advised of the following:

The deadline date, time and address for receipt of proposal submissions is: 12:00 noon on Friday, 20 August 2010 delivered by hand or courier to The Secretary of the Central Tenders Committee, Ground Floor, Government Administration Building, 71A Elgin Avenue, George Town, Grand Cayman KY1-9000, CAYMAN ISLANDS;

The format for proposal submission is: Five (5) hard paper copy of completed and signed in the form of your Proposal including Proposal Response Price Matrix Form, and one (1) copy on CD/DVD to be submitted;

A receipt must be signed and received at proposal submission;

Late Proposals received after the deadline will not be evaluated and will be returned to the Proposer after the Proposal opening meeting;

The Cayman Islands Government: is under no obligation to accept the lowest Proposal; can cancel a tender process and/or reject all Proposals at any time prior to the award of the tender.
3 REQUEST FOR PROPOSALS [RFP]

TENDER NO: CTC/10-11/PIE/001

FOR: Procurement of CCTV Camera System and Integration

Invitation

3.1 Purpose

a) The Government of the Cayman Islands acting herein and represented by the Portfolio of Internal and External Affairs [hereinafter referred to as the “Portfolio”] invites eligible and suitably qualified Bidders to submit a Proposal in competition for the provision of CCTV Camera System and Integration for the Cayman Islands.

b) The purpose of this Request For Proposals is to establish a contract for a Public Safety Camera System (CCTV), as specified herein, from a source(s) of supply that will give prompt and efficient service fully compliant with the terms, conditions and stipulations of the Request For Proposals.

c) The Cayman Islands has witnessed a recent spike in violent crimes and it is believed that the implementation of a National CCTV Programme would be a valuable tool in both deterring re-offenders as well as to capture evidence for police investigations. The Portfolio of Internal and External Affairs will be spearheading this project with the assistance of a National CCTV Committee.

The purpose of the National CCTV Programme is to:

1) Reduce the fear of crime
2) Promote community safety
3) Stimulate continuing economic growth within the community
4) Encourage the use of public and commercial facilities
5) Assist in the reduction, prevention and detection of crime
6) Provide high quality evidence to be used by the Police, Immigration, and Customs to prosecute offenders
7) Monitor road traffic circulation and improve road safety
8) Protect property

The Cayman Islands Government (CIG) is seeking to retain the services of eligible and suitably qualified local or overseas based firms specializing in the provision of cameras and related hardware/software, installation, and integration of multi-functional Wireless/Fiber/Ethernet- connected IP based CCTV security systems. CIG has developed a concept that places cameras and other security/public safety oriented equipment throughout Grand Cayman and Cayman Brac. The awarded firm will be
contracted to design and implement a system that operates with minimal monthly
reoccurring costs (other than electricity). Pursuant to Part III – Scope of Work and
Specification of this RFP, the selected proposer will be required to provide a detailed
solution for the installation, and integration of the below listed items:

1) Multiple Pan/Tilt/Zoom (PTZ), and Fixed cameras
2) A complete network infrastructure for all cameras
3) Portable cameras
4) Proactive Investigation cameras
5) Speed cameras
6) Automatic Number Plate Recognition (ANPR) cameras
7) Integration of 3rd Party Video Feeds
8) System Servers
9) Electronic Monitoring Center
10) District Monitoring Stations

3.2 Place and date for the return of proposals

Five (5) hard copies (paper) of your Proposal when completed and signed is to be
submitted, together with one (1) copy on CD/DVD and all relevant documents in a
sealed envelope or package stating the Tender Number and Title [as stated above],
by hand or courier to: The Secretary of the Central Tenders Committee, Ground
Floor, Government Administration Building, 71A Elgin Avenue, George Town, Grand
Cayman KY1-9000, Cayman Islands, no later than 12:00 noon on Friday, 20 August
2010. In order to document that the Proposal was received by the Central Tenders
Committee by the established deadline, a receipt from the cashier acknowledging
the date and time the proposal envelope or package has been received must be
obtained.

3.3 Documents included with this proposal

The following documents are included with this proposal:

1) Request For Proposals document
   a. Part - I Terms and Conditions
   b. Part - II Scope of Work and Specifications
   c. Appendix A – Sample Contract
   d. Appendix B – List of Deliverables
2) Proposal Response Price Matrix Form (Excel attachment)
Note: Those eligible Proposers who attend the mandatory pre-bid meeting will receive additional detailed information concerning the project.

4 INSTRUCTIONS TO PROPOSERS

4.1 Government’s Representative

The Government’s representative shall be the Deputy Chief Officer or any person appointed by him to act as the Government’s representative (hereinafter called the “Government Representative”) from whom all instructions will be sought including any questions in connection with this Request For Proposals who may be contacted by email at: CCTVRFP@gov.ky.

4.2 Proposer’s Submissions

a) Any general queries or uncertainties of interpretation arising from the RFP documents should be brought to the attention of the Government Representative in writing at the earliest opportunity and well before the date for the return of the Proposal. Queries will only be accepted up to two (2) weeks prior to the closing time for the return of Proposals.

b) All documents are to be submitted in English and the format for submission should be Microsoft Word or PDF attachment. Your signed Proposal should be submitted accompanied by a completed Proposal Response Price Matrix Form which is included with this RFP documentation. The format of the submitted Proposal Response Price Matrix Form should not be changed. The offer should strictly adhere to the prescribed format so as to properly facilitate Government’s consideration and evaluation of the Proposals. Any change in the format may cause rejection of the bid.

c) You are expected to diligently read this RFP in its entirety, examine the specifications, deliverables and drawings, and note and supply all the items which are to be submitted with your proposal in the order outlined in Clause 11. For your convenience, a list of the items which are to accompany your proposal is attached hereto as Appendix B – List of Deliverables.

d) You shall furnish the information required in the Formal Solicitation. You shall sign the Response and print in ink or type the name of the Proposer, address, and telephone number on the face page and on each continuation sheet thereof on which entry is made, as required.

e) If so required, the unit price for each unit offered shall be shown, and such price shall include packaging, handling and shipping, any relevant Government duty and inside delivery to a Grand Cayman premises unless otherwise specified. You
shall include in the response all taxes, insurance, workmen’s compensation, and any other benefits normally paid by you to your employees. If applicable, a unit price shall be entered in the “Unit Price” column for each item. Based upon estimated quantity, an extended price shall be entered in the “Extended Price” column for each item offered. In case of a discrepancy between the unit price and extended price, the unit price will be presumed correct.

f) You must state a definite time, if required, in calendar days for delivery of goods and/or services.

g) You should retain a copy of all proposal documents for future reference.

h) All responses, as described, must be fully completed and typed or printed in ink and must be signed in ink with the firm’s name and by an officer or employee having authority to bind the company or firm by his/her signature. Proposals having any erasures or corrections must be initialed in ink by person signing the response or the response may be rejected.

i) Responses are to remain valid for at least 180 days. Upon award of a contract, the content of the Successful Proposer’s response may be included as part of the contract, at the Cayman Islands Government’s discretion.

j) The Cayman Islands Government’s Proposal Forms shall be used when you are submitting your proposal. Use of any other forms will result in the rejection of your proposal. **WHEN SUBMITTING IN ALL REQUIRED FORMATS, THE ORIGINAL AND FIVE (5) COPIES OF THESE SETS OF FORMS, UNLESS OTHERWISE SPECIFIED, AND ANY REQUIRED ATTACHMENTS MUST BE RETURNED TO THE CAYMAN ISLANDS GOVERNMENT OR YOUR PROPOSAL MAY BE DEEMED NON-RESPONSIVE.**

k) You are required to keep your Proposal confidential and not to divulge to anyone, even approximately, what your proposed price is or will be. The sole exception to this is information you may have to give to your insurance company or broker in order to compile your Proposal, but you must stress to them that this information is given in strict confidence.

l) You must not make any arrangements with anyone else about whether or not they should submit Proposals, or about their or your proposed prices or terms and conditions. You may however, obtain any necessary subcontract quotations.

m) Your form of Proposal with all relevant documents should be submitted in a sealed envelope prominently marked “CTC/10-11/PIE/001 Proposal for the Procurement of Public CCTV Camera System and Integration”. The envelope or package should not bear any indication of the identity of the Proposer.
n) Proposers are advised that at the time of submitting the Proposal, the cashier will issue a manual receipt stating the date and time the Proposal has been received and the person submitting the Proposal shall also sign the receipt, a copy of which is issued to the person submitting the Proposal;

o) the person signing the receipt agrees with the date and time the Proposal has been submitted and there is no recourse by them or any other person to dispute these facts at a later stage;

p) although a late Proposal may be received by the cashier it will be rejected as a ‘late’ bid during the tender opening process and will be returned to the Proposer immediately after the tender opening meeting;

q) if the Proposal is qualified it may be set aside, or you may be required to withdraw the qualification without amending your Proposal;

r) Ineligible Proposals will be rejected prior to evaluation.

s) Proposal evaluation scores, will be appropriately affected if the Proposer does not include in any submission documentation all the information required by the RFP documentation. Each Response will be reviewed to determine if it is responsive to the submission requirement. A “responsive” response is one which follows the requirements of the RFP, includes all documentation, is submitted in the format outlined in the RFP, is a timely submission, and has appropriate signatures as required on each document. Failure to comply with these requirements may deem a Response non-responsive.

t) Any discrepancies, errors, or ambiguities in the Formal Solicitation or addenda (if any) should be reported in writing to the Government Representative. Should it be found necessary, a written addendum will be incorporated in the Formal Solicitation and will become part of the purchase agreement (contract documents). The Cayman Islands Government will not be responsible for any oral instructions, clarifications, or other communications.

u) The Proposal shall remain open for consideration for 180 days from the date for the return of the Proposal. The prices set out in the Proposal and Price Matrix Form Spreadsheet shall be effective until the award of contract unless the Proposal is withdrawn, or if found to contain any obvious errors in pricing or errors in arithmetic.

4.3 Procurement Regulations

a) The process of public procurement is regulated by the Financial Regulations (2004) and subsequent revisions. This Request For Proposals has been
prepared to accord with these Regulations and is subject to all applicable Cayman Islands Laws.

b) The objective of this Request For Proposals is to provide an open and competitive environment, ensuring that the evaluation of Proposals is carried out in a fair, ethical, impartial, consistent, transparent manner, with a publicly auditable mechanism, a declared basis for the evaluation of proposals, and with no obligation to accept the lowest price only.

c) Government’s procurement process recognizes:

d) The overriding requirement is to ensure value for money; and

e) that all Proposals are to be evaluated fairly, and impartially against the eligibility and

f) Evaluation criteria stated in the advertisement and Request For Proposals documentation; and

g) That commercially sensitive information is in accordance with the Freedom of Information Law (2007).

h) Additionally, the evaluation scoring process is designed to detect those Proposals considered abnormally low or high which will be scored according to the predetermined matrix referred to in the RFP.

i) may cancel a tender process and/or reject all Proposals at any time prior to the award of the tender.

j) reserves the right to accept or reject any or all responses or parts of after opening/closing date and request re-issuance on the goods/services described in the formal solicitation. In the event of such rejection, the Government Representative shall notify all affected bidders/proposers and make available a written explanation for the rejection.

k) reserves the right to reject the response of any Proposer who has previously failed to properly perform under the terms and conditions of a contract, to deliver on time contracts of a similar nature, and who is not in a position to perform the requirements defined in this formal solicitation.

l) reserves the right to waive any irregularities or minor informalities or technicalities in any or all responses and may, at its discretion, re-issue this formal solicitation.

m) may consider one (1) alternate response from the same Proposer for the same formal solicitation; provided, that the alternate response offers a different product
that meets or exceeds the formal solicitation requirements. In order for the Cayman Islands Government to consider an alternate response, the Proposer shall complete a separate Proposal Response Price Matrix Form and shall mark "Alternate Response". Alternate response shall be placed in the same response.

n) reserves the right to cancel all formal solicitations before it’s opening/closing. In the event of proposal cancellation, the Government Representative shall notify all prospective bidders/proposers and make available a written explanation for the cancellation.

o) shall be the sole judge of non-performance, which shall include any failure on the part of the successful Proposer to accept the award or to furnish required documents and, upon such default, will notify the Proposer of the default and will provide three (3) days (weekends and holidays excluded) to remedy the default. Failure to correct the default within the required three (3) days shall result in the award being withdrawn upon notifying in writing the proposer of its intentions and the effective date of the withdrawal.

p) may provide estimated quantities or estimated budgeted funds for the proposers’ guidance only. No guarantee is expressed or implied as to quantities that will be purchased during the contract period. The Cayman Islands Government is not obligated to place an order for any given quantity, or value subsequent to the award of this contract. Said estimates may be used by the Cayman Islands Government for purposes of determining the low bidder or most advantageous proposer meeting specifications. The Cayman Islands Government reserves the right to acquire additional quantities at the prices bid/proposed or at lower prices in this Formal Solicitation.

q) reserves the right, at such times as may serve its best interest, to advertise for, receive, and award additional contracts for these herein goods and/or services, and to make use of other competitively bid (governmental) contracts, agreements, or other similar sources for the purchase of these goods and/or services as may be available. It is hereby agreed and understood that this formal solicitation does not constitute the exclusive rights of the successful Proposer to receive all orders that may be generated by the Cayman Islands Government in conjunction with this Formal Solicitation.

r) reserves the right to request from bidders/proposers a separate Manufacturer's Certification of all statements made in the Proposal. Failure to provide such certification may result in the rejection of Proposal or termination of contract/agreement, for which the Proposer must bear full liability.

s) reserves the right to award the contract on a split-order, lump sum or individual-item, completion of objective basis, or such combination as shall best serve the interests of the Cayman Islands Government unless otherwise specified.
t) may reject a Response for any of the following reasons:

1) Proposer fails to acknowledge receipt of addenda;
2) Proposer misstates or conceals any material fact in the Response;
3) Response does not conform to the requirements of the Formal Solicitation;
4) Response requires a conditional award that conflicts with the method of award;
5) Response does not include required samples, certificates, licenses as required; and,
6) Response was not executed by the Proposer(s) authorized agent.

u) The foregoing is not an all inclusive list of reasons for which a Response may be rejected. The Cayman Islands Government may reject and re-advertise for all or any part of the RFP whenever it is deemed in the best interest of the Cayman Islands Government.

### 4.4 Notices to Proposers

a) All Proposers, including those who download the Request For Proposals documentation from the internet, are advised to complete the attached Receipt for Request of Proposals Documents [hereafter called the “Acknowledgement”] and email the completed acknowledgement to the Government Representative in a timely manner at CCTVRFP@gov.ky.

b) Any subsequent Notice to Proposers issued by the Government Representative will be emailed to those persons that have returned the Acknowledgement.

c) Proposers should intermittently, prior to submitting the Proposal, visit the Government Central Tenders Committee website for final amendments, clarifications, updates (if any) which would form part of the Proposal and which would be available at the site. The closing date for the receipt of queries is two (2) weeks prior to the deadline for the return of Proposals.

### 4.5 Government’s Policy on Confidentiality

a) The Request For Proposals remains the property of the Government of the Cayman Islands and may be used only to prepare a Proposal in response. Except for information to the public generally (other than by breach of these Conditions), a person receiving any Request For Proposals documents must not publish, disclose or copy any of its content, except to prepare a Proposal in response. The Proposer must keep confidential all information provided by the Government, as part of, or in connection with, the Request For Proposals documentation. All Proposals become the property of the Government of the Cayman Islands which may reproduce all or any part of a Proposal for evaluation purposes or if the Proposer who submits the Proposal is awarded the
procurement contract, as a term, condition or provision of that contract despite any confidentiality or intellectual property right subsisting in the Proposal.

b) The Government may reproduce all or any part of that Proposal in a contract awarded to the Vendor, without reference to the Proposer;

c) Either party may publish all or any part of that Proposal that is included in a contract, without reference to the other party; and;

d) Neither party may publish any part of that Proposal that the Government has determined should not be exempt from the Government’s policy on confidentiality in Government contracts in accordance with the Freedom of Information Law (2007).

e) Subject to the previous sub-clause, the Government and the Proposer must hold the Proposal in confidence, so far as the law allows, except if:

f) The information is available to the public generally, other than by breach of this obligation;

g) a law requires a party to file, record or register something that includes information in the tender;

h) disclosure is necessary or advisable to get a consent, authorization, approval or license from a Governmental or public body or authority;

i) it is necessary or advisable to make disclosure to a taxation or fiscal authority;

j) it is necessary to provide the information in the proposal in answer to a question asked of a Minister in the Legislative Assembly, or otherwise to comply with a Minister’s obligations to the Legislative Assembly; or

k) it is disclosed confidentially to a party’s professional advisors to get professional advice about this proposal process; or

l) otherwise to consult such professional advisors.

4.6 Proprietary Information and Trade Secrets

a) A Proposer shall identify those portions of its proposal that it deems to be confidential, proprietary information or trade secrets and provide justification as to why such materials shall not be disclosed by the Government. All materials which the proposer desires to remain confidential shall be clearly indicated by stamping the top and bottom of the pages on which such information appears with the word “Confidential”. Such material stamped “Confidential” shall be easily identifiable from the non-confidential portions of the proposal.
b) All materials indicated as “Confidential” shall be reviewed by the Government and any decision not to honor a request for confidentiality shall be communicated in writing to the Proposer. Prices and terms of payment shall be publicly available after the quotation opening regardless of any designation of confidentiality made by the Proposer.

c) Notwithstanding the above, the Government is subject to Freedom of Information Law (2007). If any proposal contains a confidentiality provision, it shall have no application when disclosure is required by Cayman law or upon court order.

5 ELIGIBILITY CRITERIA

Interested firms will need to meet the following eligibility criteria in order to participate in this process:


Eligibility submission data that is deemed not to substantively comply with, or satisfy, the above criteria will cause the respective Proposer to be given no further consideration and will not be invited to the pre-bid meeting.

A copy of the licence must be submitted with the Proposal.

6 MINIMUM QUALIFICATIONS

Proposers shall submit documentation to satisfy each of the following requirements cited below. Failure to do so will result in the Proposal being deemed non-responsive.

a) Proposals shall be considered only from firms that are regularly engaged in the business of providing the services described in this RFP; who can provide all features as indicated herein; and that have sufficient financial support, equipment, and organization to ensure that they can satisfactorily execute the services if awarded a contract under the terms and conditions herein stated. The term "equipment and organization," as used herein shall be construed to mean a fully equipped and well-established facility as determined by the proper authorities of the Cayman Islands Government.

b) Proposer must have completed a minimum of five (5) CCTV installations.

c) Proposer must have completed a minimum of two (2) fifty (50) or more CCTV camera projects incorporating wireless/backhaul technology (must list projects).

d) Proposer must have wireless Mesh experience in a CCTV environment (must list at least three (3) projects).

e) Proposer must have wireless backhaul experience in a CCTV environment (must list at least three (3) projects).
f) Proposer should have Automatic Number Plate Recognition (ANPR) installation experience.

g) Proposer should have Speed Camera installation experience.

h) Government may inspect the Proposer's facilities and/or equipment prior to selection, award or both.

i) Government reserves the right to require, before awarding the Contract that a Proposer submits such evidence of his/her qualifications as Government may deem necessary. Further, Government may consider any evidence of the financial, technical, and other qualifications and abilities of a Proposer, including previous experiences of same with Government and performance evaluation for services, in making the award in the best interest of Government.

j) Selected Proposer subcontracting more than 40% of the work (based on a dollar figure of the total project, excluding basic laborers, and rental equipment) will be required to submit detailed information pertaining to the subcontractor's qualifications and experience, the work being done, and explain why the selected proposer cannot do the work.

k) Proposer shall declare whether they have any record of judgments, pending lawsuits against Government or criminal activities involving moral turpitude, in the process of filing or any pending bankruptcy proceedings, and not have any conflict of interest that have not been waived by the National CCTV Committee.

l) Neither Proposer nor any principal, officer, or stockholder of Proposer shall be in arrears or in default of any debt or contract involving the Cayman Islands Government, (as a party to a contract, or otherwise); nor have failed to perform faithfully on any previous contract with the Cayman Islands Government.

### 6.1 Other Requirements

a) Proposers shall warrant that there has been no violation of copyright or patent rights in manufacturing, producing, or selling the goods shipped or ordered and/or services provided as a result of this formal solicitation, and Proposers agree to hold the Cayman Islands Government harmless from any and all liability, loss, or expense occasioned by any such violation.

b) The Proposer shall as an employer, comply with all applicable Cayman Islands laws, and

c) comply with all other terms and obligations of the General Conditions of Contract for contained or referred to in Sample Contract attached to this Request For Proposals.

d) Failure to execute an Agreement and/or file an acceptable Performance Bond, when required, as provided herein, shall be just cause for the annulment of the award;
e) furnish all information requested in the Formal Solicitation. Further, as may be specified elsewhere, each Proposer must submit for evaluation, cut sheets, sketches, descriptive literature, technical specifications, and/or other pertinent information as required, covering the products offered. Reference to literature submitted with a previous response or on file with Government will not satisfy this provision;

f) if awarded the contract, within ten (10) days after receipt of Notice of Award, furnish Evidence of Insurance to the Government Representative. Submitted evidence of coverage shall demonstrate strict compliance to all requirements listed under the “Insurance Requirements”. The Cayman Islands Government shall be listed as an “Additional Insured.” Issuance of a Purchase Order is contingent upon the receipt of proper insurance documents. If the insurance certificate is received within the specified time frame but not in the manner prescribed in this Solicitation, the Contractor shall be verbally notified of such deficiency and shall have an additional five (5) calendar days to submit a corrected certificate to Government. If the Contractor fails to submit the required insurance documents in the manner prescribed in this Solicitation within fifteen (15) calendar days after receipt Notice of Award, the contractor shall be in default of the contractual terms and conditions and shall not be awarded the contract. Information regarding any insurance requirements shall be directed to the Government Representative. The Proposer shall be responsible for assuring that the insurance certificates required in conjunction with this Section remain in effect for the duration of the contractual period; including any and all option terms that may be granted to the Proposer;

g) when specified, all warranty, service and replacements that will be provided must be defined. Proposer must explain on the Response to what extent warranty and service facilities are available. A copy of the manufacturer’s warranty, if applicable, should be submitted with your response;

h) attend the mandatory Pre-Bid Meeting which will occur at 10:00 a.m. on Friday, 2 July 2010 at Governor’s Square, West Bay Rd. A discussion of the requirements of the solicitation will occur at that time. Each potential Proposer is required, prior to attending the Pre-Bid meeting, and submitting a Proposal, to acquaint themselves thoroughly with any and all conditions and/or requirements that may in any manner affect the work to be performed. No allowances will be made because of lack of knowledge of these conditions.

i) The purpose of the Pre-Bid Meeting is to allow potential Proposers an opportunity to present questions to staff and obtain clarification of the requirements of the solicitation documents.

j) Because the Cayman Islands Government considers the conference to be critical to understanding the solicitation requirements, attendance is Mandatory.
k) Proposers who arrive more than one-half (1/2) hour late at the Pre-Bid Meeting, shall not be deemed as having met this mandatory requirement.

l) **FAILURE TO ATTEND THE PRE-BID MEETING MAY DEEM A PROPOSER AS NON-RESPONSIVE;**

m) as specifications are based on the most current literature available, notify the Government Representative, in writing, no less than ten (10) days prior to solicitation closing date of any change in the manufacturers' specifications which conflict with the specifications. For hard copy Proposal submittals, Proposers must explain any deviation from the specifications in writing as a footnote on the applicable specification page and enclose a copy of the manufacturer's specifications data detailing the changed item(s) with his/her submission. Additionally, Proposers must indicate any options requiring the addition of other options, as well as those which are included as a part of another option. Failure of Proposers to comply with these provisions will result in the Proposer being held responsible for all costs required to bring the item(s) in compliance with contract specifications.

n) If and wherever in the specifications brand names, makes, models, names of any manufacturers, trade names, or Proposer catalog numbers are specified, it is for the purpose of establishing the type, function, minimum standard of design, efficiency, grade or quality of goods only. When the Government does not wish to rule out other competitors' brands or makes, the phrase “OR EQUAL” is added. When bidding/proposing an approved equal, Proposers will submit, with their response, complete sets of necessary data (factory information sheets, specifications, brochures, etc.) in order for the Government to evaluate and determine the equality of the item(s) bid/proposed. Government shall be the sole judge of equality and its decision shall be final. Unless otherwise specified, evidence in the form of samples may be requested if the proposed brand is other than specified by Government. Such samples are to be furnished after formal solicitation opening/closing only upon request of Government. If samples should be requested, such samples must be received by Government no later than ten (10) calendar days after a formal request is made.

o) The work/services performed must be of the highest quality and workmanship. Materials furnished to complete the service shall be new and of the highest quality except as otherwise specified in this solicitation.

p) The apparent silence of these specifications and any supplemental specification as to any detail or the omission from it of detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail and that only materials of first quality and correct type, size and design are to be used. All workmanship and services is to be first quality. All interpretations of these specifications shall be made upon the basis of this statement. If your firm has a current contract with the Cayman Islands
Government, to supply the items on this solicitation, the Proposer shall quote not more than the contract price; failure to comply with this request will result in disqualification of bid/proposal.

7 PROPOSER’S ORGANISATIONAL STRUCTURE / PROFILE

The proposer’s response shall include the submission of relevant and verifiable qualification submission data providing evidence that the Proposer’s firm and its personnel available either in-house or outsourced is a suitably qualified firm and the Proposer is required to:

a) possess a verifiable past record of providing the goods, services and works and employ’s appropriately qualified staff with required experience in delivering the goods, services and works, and can demonstrate their capability and past experience in providing similar goods, services and works to those defined in this RFP;

b) comply with the requirements and stipulations defined in this RFP;

c) provide an acceptable banker’s reference as to the Proposer’s financial ability to finance its contractual obligations to the standards and duration required in this Request For Proposals and the General Conditions of the Sample Contract;

d) provide details of any claims, judgments, arbitration proceedings or suits pending or outstanding against it, its officers, any employee or any supplier, individual or corporate, to be engaged by it for the Project, arising from the provision of its goods, services or carrying out works during the last three (3) years;

e) demonstrate that it has provided such goods, services and works of a similar type and on a similar scale as specified in this Request For Proposals;

f) submit its organizational chart showing lines of responsibility and the key personnel and outsourced organizations (if any) that would be involved in this Project;

g) submit details of the proposed and recommended personnel who will be involved in providing the required Services, including the Proposer’s management and key Project personnel, listing or describing their experience in the provision of the goods, services and works including:

h) A one page CV for each, including their educational qualifications, experience, licences and ratings previously and currently held and related experience working with a similar project; and
i) Details of any key outsourced firms actively involved in the provision of the said goods, services and works; and

j) ensure that it understands the completeness of the information and documentation required to be provided when submitting a proposal. There is no obligation on the Portfolio, Government Representative or Central Tenders Committee to request additional information during the proposal evaluation stage.

8 TERMS OF PAYMENT

a) Sum Payable:
   Government agrees to pay the Proposer subject to any adjustments of the sum stated on the Form of Proposal for fulfilling its obligations under these Conditions.

b) Basis of Payment:
   Invoices for the goods, services and works will be sent monthly in arrears. Invoices for Additional goods, services and works shall be sent on completion or provision of the goods, services or works within 30 days of date of invoice. Payment will normally be made by Government within 30 to 60 days of receipt of acceptance of the goods, supplies and services provided always that the invoice is correct. Failure to pay within 30 to 60 days shall not constitute a fundamental breach of contract.

c) Additional Services:
   Notwithstanding the above Government agrees to reimburse the Proposer for such other goods, services and works as are required by the Proposer, and which are additional to those required to be performed by the Service Provider under these Conditions.

d) Recoverables:
   Whenever under these Conditions any sum of money shall be recoverable from or payable by the Proposer, such sum may be deducted from or reduced by the amount of any sum or sums then due or which at any time thereafter may become due to the Proposer under any contract with Government.

e) Payment on Suspension or Termination:
   On suspension or termination of any services or works or provision of any goods under these Conditions, Proposer will be entitled to payment for his goods, services, works and expenses up to the point of the suspension or termination in accordance with the provisions of the Contract.

f) Government will be entitled to possession and to make full use of the proposal and all documentation and technical records relevant or relating to the project prepared by the Proposer, in accordance with and for use under Contract upon
such payment by Government, as stated and upon receipt and acceptance of the required documentation.

9 PROPOSER’S PRICE TO INCLUDE

a) The price(s) stated on the Proposal Response Price Matrix Form shall constitute the full compensation payable to the Proposer for the goods, services and works and shall include, unless otherwise expressly stated, all cost, taxes, duties, fees or charges of any kind whatsoever incurred by the Proposer in respect of the goods, services and works to be provided, including any legislation announced, prior to one (1) week before the proposal return date, to become effective during the currency of the Contract Period in the execution of its obligations under this Proposal.

b) Include for all fluctuations in the Proposer’s costs and expenses whatsoever their nature for the Contract Period. Any price decrease effectuated during the contract period either by reason of market change or on the part of the contractor to other customers shall be passed on to Government.

c) Unless otherwise specified in the Formal Solicitation, all prices quoted/proposed by Proposer must be inside delivery to a premise on Grand Cayman, with all delivery costs and charges, including any relevant duty included in the Proposal price, unless otherwise specified in this Formal Solicitation. Failure to do so may be cause for rejection of Proposal.

d) The Proposer warrants that prices, terms, and conditions quoted in its response will be firm throughout the duration of the contract unless otherwise specified in the Formal Solicitation. Such prices will remain firm for the period of performance or resulting purchase orders or contracts, which are to be performed or supplied over a period of time.

e) Proposers may offer a cash discount for prompt payment; however, discounts shall not be considered in determining the lowest net cost for response evaluation purposes. Proposers are required to provide their prompt payment terms. If no prompt payment discount is being offered, the Proposer must indicate no discount. If the Proposer fails to enter a percentage, it is understood and agreed that the terms shall be 2% 20 days, effective after receipt of invoice or final acceptance by Government, whichever is later. When the Cayman Islands Government is entitled to a cash discount, the period of computation will commence on the date of delivery, or receipt of a correctly completed invoice, whichever is later. If an adjustment in payment is necessary due to damage, the cash discount period shall commence on the date final approval for payment is authorized. If a discount is part of the contract, but the invoice does not reflect the existence of a cash discount, the Cayman Islands Government is entitled to a cash discount with the period commencing on the date it is determined by the
Cayman Islands Government that a cash discount applies. Price discounts off the original prices quoted on the Price Sheet will be accepted from successful Proposers during the term of the contract.

f) Each Proposer shall detail any and all fees and costs to provide the required services as listed herein. Proposer shall additionally complete the attached Proposal Response Price Matrix Form detailing cost for all items and services per objective, as detailed in Part II, Scope of Work and Specifications. The Cayman Islands Government reserves the right to add or delete any service, at any time. Should Government determine to add an additional service for which pricing was not previously secured; Government shall seek the Proposer to provide reasonable cost(s) for same. Should Government determine the pricing unreasonable, Government reserves the right to negotiate cost(s) or seek another vendor for the provision of said service(s).

g) Failure to submit pricing on the Proposal Response Price Matrix Form detailing cost for all items and services per objective may disqualify a Proposer from consideration.

10 SUBMISSION REQUIREMENTS
Proposers shall carefully follow the format and instruction outlined below, observing format requirements where indicated. Proposals should contain the information itemized below and in the order indicated. This information should be provided for the Proposer and any sub-consultants to be utilized for the work contemplated by this Solicitation. Proposals submitted which do not include the following items may be deemed non-responsive and may not be considered for contract award.

1) Cover Page
2) Table of Contents
3) Executive Company Summary
4) Qualifications and Experience
5) Ability and Capabilities
6) Methodology and Overall Approach by Objective
7) Warranty
8) Maintenance Contract
9) Proposal Response Price Matrix Form
10) Attachments (maps, drawings, network diagrams, other)

ALL RESPONSES WILL BE SUBMITTED IN HARD COPY FORMAT TO INCLUDE FIVE (5) COPIES, ALONG WITH A MICROSOFT WORD OR PDF COPY OF THE PROPOSAL SUBMITTED ON A CD/DVD.

10.1 Cover Page
The Cover Page should include the Proposer’s name; Contact Person for the RFP; Firm’s Liaison for the Contract; Local Office Location; Local Business Address,
10.2 Table of Contents
The table of contents should outline, in sequential order, the major sections of the proposal as listed below, including all other relevant documents requested for submission. All pages of the proposal, including the enclosures, should be clearly and consecutively numbered and correspond to the table of contents.

10.3 Executive Company Summary
Proposers must provide a signed and dated summary of not more than two (2) pages containing an overall executive company summary, including the company’s history, Mission and Vision Statement. A brief overview of the goods and services provided routinely provided. Include the name of the organization, business phone and contact person for the Cayman Islands project.

10.4 Qualifications and Experience
a) Describe the Proposer's organizational history and structure; years Proposer and/or firm have been in business providing a similar service(s), and indicate whether the Cayman Islands Government has previously awarded any contracts to the Proposer.
b) Provide a list of all principals, owners or directors.
c) Provide a complete list of clients for which Proposer has provided a similar service(s) as required in this RFP. This list should include those entities of a similar size, complexity and scope of work, to the Cayman Islands Government, particularly governmental entities, for which services have been performed during the past five (5) years.
d) Provide detailed background indicating qualifications and experience, for the Project Manager and all personnel to be assigned the Cayman Islands Government’s account throughout the duration of the Contract.
e) Provide, at a minimum, five (5) references that have utilized the services proposed in this response to the CCTV installation (most relevant completed projects), to include name, address, telephone number, and description of work.
f) Provide, at a minimum, two (2) references of fifty (50) or more CCTV Camera Projects incorporating wireless/backhaul technology.
g) Provide, at a minimum, two (2) references of fifty (50) or more CCTV Camera Projects incorporating Mesh experience.
h) Should Proposer propose to utilize a Sub-Contractor(s) to perform any of the services, Proposer must identify Sub-Contractor(s) and those services and percentage (%) of the work to be performed. Proposer must provide Sub-Contractor(s) qualifications and experience in detail, highlighting the experience in various areas addressed in this RFP to include project cost and man hours. List who will be acting as the prime contractor, including address, contact and phone numbers, and briefly describe each other party's relationship to this prime. Government reserves the right to contact any reference as part of the evaluation process. Provide a list of clients that have, for whatever reason, discontinued to
use your services within the past three (3) years, and indicate the reasons for the same. Government reserves the right to contact any reference as part of the evaluation process.

i) Provide five (5) Letters of Reference on letterhead from entities, particularly governmental entities of a similar size for whom similar services have been performed.

10.5 Ability and Capability to Perform Required Services

a) Describe the size of Proposer and its ability to provide required services to the Cayman Islands Government.

b) Describe your current operations and the manner and scope of other projects currently ongoing or set to begin within the next six (6) months. Describe the Proposer's management capacity and system for coordinating all of the services to be provided under this RFP and any other contracts of the Proposer; further, discuss how it plans to handle and coordinate all these efforts, along with the work to be performed pursuant to the RFP, if awarded a contract.

c) Provide financial data for your company as well as any other entity with which you are proposing this project.

d) Provide information as to any and all pending or previous lawsuits, filing of or any pending bankruptcy proceedings, including the disposition of same, filed against the Proposer relating to similar services being sought within this RFP.

e) Provide information as to whether Proposer has been acquired, plans to be acquired or merged with any other firms in the future, if known. Explain how said merger with another entity(s) may affect the services to be provided to Government, if any.

f) Provide audited financial statements for the past three (3) years. A CPA Compilation Report will be accepted for those companies that are not publicly traded.

10.6 Methodology and Overall Approach to Scope of Work

Discuss in detail Proposer's Overall Methodology and Approach to the work to be performed as required under Part II, Specifications and Scope of Work. Proposers are to provide separate and detailed discussion in an orderly format for each objective (e.g. Electronic Monitoring Centre (EMC), Monitoring Station (911 Emergency Communications Centre), etc.) and provide in each section, the following but not limited to:

a) Plan describing the installation of all the CCTV cameras by objective.

b) Plan describing the installation of the overall network design.

c) Plan describing the installation of the ANPR cameras.

d) Plan describing the installation of the Speed cameras.

e) Define milestones with dates and project objectives as well as the criteria to exit those objectives. Include final completion date.
f) Describe how system handles wireless interference from other sources.
g) Plan to prevent down time.
h) Plan for security and network management.
i) Project management methodology and quality assurance approach.
j) System acceptance testing plan.
k) Future strategy for hardware and software enhancements and upgrades.
l) Maintenance plan
m) Proposed maintenance contract term of three (3) years with separate pricing for a five (5) year option, with possible renewals and associated costs. Please include a support, service, and maintenance level agreement.
n) List the manufacturers and various models and description of all proposed equipment, including specifications for all proposed cameras, including but not limited to, Bit Rate (nominal and peak), Frame Rate, Video Stream Format, and Compression Type.
o) List the manufacturers and description of all proposed software system. List software version to be installed.
p) Plan for mitigating vandalism and impact from natural disasters (i.e. hardening) including cameras, enclosures, mounts, cables, conduit, tie downs, couplers, and joints)
q) Explain any system purchase contract terms and conditions.
r) Name of qualified service personnel that shall perform installation in accordance with all applicable codes, laws, rules and regulations.
s) Methodology for training.
t) Explain the warranty
u) Address, discuss, explain and provide information as required under the header "Additional fixed camera minimum specifications" under the appropriate objective and also acknowledge that your proposal meets the additional fixed camera minimum specifications. If it exceeds it, you must provide detail information.
v) Describe how modifications/alternatives to the Cayman Islands Government’s proposed concepts, and minimum recommendations and specifications will:
   a. Improve efficiency
   b. Be more competitive to the best practices currently being used in the industry,
   c. Have a cost savings associated with the change, and
   d. Be a more practical implementation.
w) Proposer Coordination Plan: Each Proposer proposing on any portion of the RFP must include a plan for coordinating with Government. This plan must include Proposer's proposal for the scheduling of regular meetings to review project status, how to handle the escalation of problems, communications to Proposer of changes which may be required as a result of changes to such things as locations or scheduling conflicts.

**10.7 Proposal Response Price Matrix Form**
All respondents will be required to use the Proposal Response Price Matrix Form provided by Government. Failure to complete the provided Form may deem a vendor non-
respondent. The Cayman Islands Government reserves the right to implement this project using a phased approach; as such objectives may be completed in their entirety or in phases over an estimated period of up to two (2) years. Each proposal must be as detailed and comprehensive as possible as it pertains to pricing, and include all individual line item costs, including design, permits, mobilization, project management, etc. Respondents should also include projected price increases expected in 2011 and 2012.

**10.8 Currency Format**
All pricing “MUST” be in Cayman Island (KYD) dollars.

**11 WARRANTY**
Each proposal must include a comprehensive matrix of the warranted items. The matrix needs to clearly include the date the warranty period will start, for example the warranty will start the date the equipment is received, or installed, or after a particular objective is completed and the equipment has undergone acceptance. The warranty information must also include the entity responsible for the warranty, i.e. the manufacturer of a particular piece of equipment, or the vendor that completed the installation to said equipment. Warranty information needs to also include labor and shipping cost associated with any required repairs.

**11.1 Extended Warranty Option**
Proposals should include a matrix with the following extended warranty options:
   a) Three (3) year extended warranty
   b) Five (5) year extended warranty

**12 MAINTENANCE**
Each proposal must include a comprehensive matrix of the included, on-site maintenance warranty. The matrix needs to clearly include the date the maintenance warranty period will start, for example the maintenance warranty will start the date the equipment installed, or after a particular objective is completed and the equipment has undergone acceptance. The maintenance warranty information must also include the entity responsible for responding to a maintenance concern, phone support capabilities, times available, days of the week available, and blackout periods for holidays. Maintenance warranty information needs to also include labor cost that may not be covered and any additional cost that may be charged to the CIG if specialized equipment such as lifts is required. The Proposer is required to provide a maintenance plan.

**12.1 Extended Maintenance Option**
Proposals should include a matrix with the following extended maintenance options:
   a) Three (3) year extended maintenance
   b) Five (5) year extended maintenance
13 PROJECT TIME-TABLE
The tentative time-table for this project is as follows:

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Request For Proposals Advertisement: (1st published)</td>
<td>21 June 2010</td>
</tr>
<tr>
<td>b) Pre-Bid Meeting</td>
<td>2 July 2010</td>
</tr>
<tr>
<td>c) Round 1 Questions</td>
<td>16 July 2010</td>
</tr>
<tr>
<td>d) Answers to Round 1 Questions</td>
<td>30 July 2010</td>
</tr>
<tr>
<td>e) Round 2 Questions</td>
<td>6 August 2010</td>
</tr>
<tr>
<td>f) Answers to Round 2 Questions</td>
<td>13 August 2010</td>
</tr>
<tr>
<td>g) Proposals Due to CTC</td>
<td>20 August 2010</td>
</tr>
<tr>
<td>h) Evaluations Complete/Recommendation to CTC</td>
<td>1 September 2010</td>
</tr>
<tr>
<td>i) CTC Consideration of Recommendation</td>
<td>3 September 2010</td>
</tr>
<tr>
<td>j) Notification to successful Proposer(s) “Award”</td>
<td>3 September 2010</td>
</tr>
<tr>
<td>k) Contract Negotiation:</td>
<td>(1-4 weeks after Award)</td>
</tr>
<tr>
<td>l) Successful proposer signs contract:</td>
<td>(4 weeks after Award)</td>
</tr>
<tr>
<td>m) Commence provision of goods, services, and work:</td>
<td>(10 weeks after Award)</td>
</tr>
<tr>
<td>n) Contractual obligations completed:</td>
<td>(To be negotiated)</td>
</tr>
<tr>
<td>o) If phased, 2nd Phase to begin:</td>
<td>(To be negotiated)</td>
</tr>
</tbody>
</table>

14 EXECUTION OF CONTRACT

a) The Proposer, evaluated and ranked in accordance with the requirements of this solicitation and qualified to provide the service(s) requested herein (the "Successful Proposer") shall be afforded the opportunity to negotiate and execute a contract ("Contract") with Government, sample attached, which shall have an effective term for consecutive annual periods determined by and for the convenience of Government, subject to the Proposer's continued satisfactory performance. Such contract shall further detail terms and conditions, including but not limited to a termination clause.

b) The successful Proposer shall be required to execute the contract in the terms set out in the Contract Agreement and General Conditions of Contract as contained in Sample Contract attached to this Request For Proposals and supplemented by the addition of relevant information, requirements or variations:

c) contained in the RFP's Scope of Work and Specifications;
d) contained in the General Conditions of Contract and its Schedules

e) contained in the successful Proposal; and

f) Proposal clarification communication with the Proposer during the technical appraisal, evaluation and clarification stages.

g) Government reserves the right to execute or not execute, as applicable a Contract with the successful Proposer(s) that is determined to be most advantages and in Government’s best interest. Such Contract will be furnished (as provided by the attached sample) by Government, will contain certain terms as are in Government’s best interests, and will be subject to approval as to legal form by Government’s Attorney.

h) If prior to Contract award it is determined that a formal solicitation or proposed award is in violation of law or procurement procedure, then the solicitation or proposed award shall be cancelled by Government, as may be applicable, or revised to comply with the law.

14.1 A contract may not be awarded

a) any person or firm which is in arrears to Government upon any debt or contract, or which is a defaulter as surety or otherwise upon any obligation to Government.

b) to any person or firm that has failed to perform under the terms and conditions of any previous contract with Government or deliver on time contracts of a similar nature.
15 COPYRIGHT OR PATENT RIGHTS

Proposers warrant that there has been no violation of copyright or patent rights in manufacturing, producing, or selling the goods shipped or ordered and/or services provided as a result of this formal solicitation, and Proposers agree to hold Government harmless from any and all liability, loss, or expense occasioned by any such violation.

16 EVALUATION CRITERIA AND WEIGHTINGS

a) The criteria listed below have been drafted in accordance with the Financial Regulations (2004) and subsequent revisions. The integrity of the public sector relies on all proposals being evaluated fairly and impartially against the eligibility and evaluation criteria stated in the advertisement and this Request For Proposals. The evaluation criteria require that all proposals be subject to an overriding requirement to ensure value for money and shall accord with the conditions of this RFP.

b) Proposals will be evaluated by an Evaluation Committee which is accountable for ensuring that the process of proposal evaluation shall be in accordance with the this RFP. The evaluation criteria, weighting and scoring shall be applied as communicated to the Central Tenders Committee [CTC] prior to the opening of proposals. The Evaluation Committee’s recommendation to accept a proposal requires final approval from the CTC who will, if the recommendation is accepted, announce the successful proposer.

c) The procedure for response evaluation, selection and award is as follows:

1) Solicitation issued.

2) Receipt of responses

3) Opening and listing of all responses received

4) Government will review each submission for compliance with the submission requirements of the Solicitation, including verifying that each submission includes all documents required.

5) The Central Tenders Committee, comprised of appropriate Government Staff and members of the community, as deemed necessary, with the appropriate technical expertise and/or knowledge, shall meet to evaluate each response in accordance with the requirements of this Solicitation and based upon the evaluation criteria as specified herein.

6) The Central Tenders Committee reserves the right, in its sole discretion, to request Proposers to make oral presentations before the Committee as part
of the evaluation process. The presentation may be scheduled at the convenience of the Central Tenders Committee and shall be recorded.

7) The Central Tenders Committee reserves the right to rank the Proposals and makes its recommendation regarding the successful proposer.

8) Eligible Proposers shall be evaluated and scored upon the content of the submission data in accordance with the criteria and weightings stated in this RFP.

9) Proposal pricing which is considered to be either abnormally high or abnormally low shall be scored according to the predetermined matrix.

16.1 Rejection of Response
The Cayman Islands Government may reject a Response for any of the following reasons:

a) Proposer fails to acknowledge receipt of addenda;
b) Proposer misstates or conceals any material fact in the Response;
c) Response does not conform to the requirements of the Formal Solicitation;
d) Response requires a conditional award that conflicts with the method of award;
e) Response does not include required samples, certificates, licenses as required; and,
f) Response was not executed by the Proposer(s) authorized agent.

The foregoing is not an all inclusive list of reasons for which a Response may be rejected. The Cayman Islands Government may reject and re-advertise for all or any part of the Formal Solicitation whenever it is deemed in the best interest of the Cayman Islands Government.

16.2 Determination of Responsibility
a) Responses will only be considered from entities who are regularly engaged in the business of providing the goods/equipment/services required by the Formal Solicitation. Proposer must be able to demonstrate a satisfactory record of performance and integrity; and, have sufficient financial, material, equipment, facility, personnel resources, and expertise to meet all contractual requirements. The terms “equipment and organization” as used herein shall be construed to mean a fully equipped and well established entity in line with the best industry practices in the industry as determined by Government.

b) The Cayman Islands Government may consider any evidence available regarding the financial, technical and other qualifications and abilities of a Proposer, including past performance (experience) with Government or any other governmental entity in making the award.
c) Government may require the Bidder(s)/Proposer(s) to show proof that they have been designated as an authorized representative of a manufacturer or supplier which is the actual source of supply, if required by the Formal Solicitation.

### 16.3 Evaluation Criteria

Proposals shall be evaluated based upon the following criteria and weight:

a) Subject always to the final approval, the Proposer(s) recommended for acceptance will be the Proposer who meets all the requirements and criteria, and attains the highest total score after evaluating and scoring the submission data in accordance with the predetermined scoring matrix and the scoring scheme described hereafter.

b) All criteria that are to be evaluated will have weightings according to the Evaluations Committee’s opinion of importance, which are not for publication. These weightings will be scaled and apply to all scored items.

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Price of System</td>
<td>20</td>
</tr>
<tr>
<td>2. Proposed Architectural Solution</td>
<td>20</td>
</tr>
<tr>
<td>3. Methodology and Overall Approach to Scope of Work</td>
<td>20</td>
</tr>
<tr>
<td>4. Qualifications and Experience</td>
<td>15</td>
</tr>
<tr>
<td>5. Ability and Capability to Perform Require Services</td>
<td>15</td>
</tr>
<tr>
<td>6. Warranty</td>
<td>10</td>
</tr>
</tbody>
</table>

Total Points: 100

### 16.4 Evaluation Criteria Weighting

c) All evaluated and weighted criteria will use the following Score Guidance method, except where noted in this Condition:

1) Price of System:
   a. Lowest Price = 20 Points
   b. Prices of Proposals situated between Lowest Price and Highest Price will receive a pro-rated number of points based on the relative difference
   c. Highest Price = 0 Points

2) Proposed Architectural Solution:
   a. Exceeds Requirements = 18 to 20 Points
   b. Meets Requirements = 13 to 17 Points
   c. Meets requirements W/Minor Objections = 8 to 12 Points
   d. Does not Meet Requirements = 1 to 7 Points

3) Methodology and Overall Approach to Scope of Work:
   a. Exceptional = 18 to 20 Points
   b. Acceptable = 13 to 17 Points
   c. Acceptable W/Minor Objections = 8 to 12 Points
   d. Unacceptable = 1 to 7 Points
4) Qualifications and Experience:
   a. Exceptional = 13 to 15 Points
   b. Acceptable = 9 to 12 Points
   c. Acceptable W/Minor Objections = 5 to 8 Points
   d. Unacceptable = 1 to 4 Points

5) Ability and Capability to Perform Require Services:
   a. Exceptional = 13 to 15 Points
   b. Acceptable = 9 to 12 Points
   c. Acceptable W/Minor Objections = 5 to 8 Points
   d. Unacceptable = 1 to 4 Points

6) Warranty:
   a. Exceptional = 10 Points
   b. Acceptable = 7 to 9 Points
   c. Acceptable W/Minor Objections = 4 to 6 Points
   d. Unacceptable = 1 to 3 Points

d) Prior to evaluating and scoring proposer’s submissions all Proposers’ data shall be considered on a like-for-like basis to remove selection bias. Accepted proposal practice applies such as checking the completeness of the submissions, qualification data, and arithmetical correctness.

17 FIELD TEST DEMONSTRATION

After the initial selection evaluation criteria is weighted, Government retains the right to require (if it deems necessary) to require a proof of concept/field test demonstration. Vendors may be required to demonstrate (not limited to) their proposed Video Management System software, Camera Mesh Aggregation, Backhaul (wireless/fiber) connectivity, ANPR and/or Speed Camera system. The Field test Demonstration will also provide the opportunity to demonstrate the proof of concept as it pertains to the various network architectures being proposed.

An example of a Field Test Demonstration would be to temporarily install three (3) individual cameras, at three different intersections within a single objective area, meshed together and backhauled to the EMC, where the video streams would be displayed on the VMS being proposed.

Final Selection Evaluation Criteria and Weight (Field Test Demonstration)

<table>
<thead>
<tr>
<th>Proposed Architectural Solution</th>
<th>20</th>
</tr>
</thead>
<tbody>
<tr>
<td>Methodology and Overall Approach</td>
<td>20</td>
</tr>
<tr>
<td>Technical performance during field test</td>
<td>25</td>
</tr>
<tr>
<td>Ease of Use</td>
<td>20</td>
</tr>
<tr>
<td>Price of System</td>
<td>15</td>
</tr>
</tbody>
</table>

Total Points 100
18 OTHER GENERAL CONDITIONS

a) Sub-contracting and assignment without the prior written consent of Government, a Proposer must not sub-contract, assign, part with or be relieved from any of its rights, powers, liabilities and obligations under the Contract.

b) Unless the Government agrees otherwise in writing, the Proposer is fully responsible for the deliverables despite that a Proposer has sub-contracted or assigned the performance of any part of the deliverables.

c) If Government gives written consent under the General Conditions of Contract for sub-contracting the Proposer must ensure that all sub-contractors have in place, prior to carrying out any sub-contract work, and keep current, the same insurances as the Proposer is required to have in place under the General Conditions of Contract for and in keeping with the Insurance Coverage Requirements.

19 CONFLICTS OF INTEREST

a) The Proposer is required to provide, with the return of the Proposal, a written warranty that at the date of submitting the proposal, no conflicts of interest exist, or are likely to arise, in the purchase of the goods/services and that if, prior to the deadline date for the return of the Proposal, a conflict of interest arises, then the Proposer will notify Government immediately in writing, of that conflict or risk.

b) The Proposer shall also certify that to the best of their knowledge or belief, no elected/appointed official or employee of Government is financially interested, directly or indirectly, in the purchase of the goods/services specified in this RFP. The Proposer shall further disclose the name of any Government employee who owns, directly or indirectly, an interest of five percent (5%) or more of the total assets of capital stock in your firm. Any such interests on the part of the Proposer or its employees must be disclosed in writing to the Cayman Islands Government, pursuant to clause 1, above.

c) Proposer, by submitting a response, certifies that the response is made without previous understanding, agreement or in connection either with any person, firm or corporation submitting a response for the same items/services or with the Portfolio. Proposer certifies that its response is fair, without control, collusion, fraud or other illegal action. Proposer certifies that it is in compliance with Conflict of Interest and Code of Ethics standards. Government will investigate all potential situations where collusion may have occurred and Government reserves the right to reject any and all bids/responses where collusion may have occurred.

d) The successful Proposer shall warrant that it has not employed or retained any person or company employed by the Cayman Islands Government to solicit or
secure the Contract and that it has not offered to pay, paid, or agreed to pay any person any fee, commission, percentage, brokerage fee, or gift of any kind contingent upon or in connection with, the award of the Contract.

20 PROPOSAL CLARIFICATIONS AND ALTERATIONS
a) Government Representative reserves the right during the technical appraisal, evaluation and clarification stages to enter into communication with any Proposer, for which written confirmations or replies will be required, to clarify any matter that may have been submitted by the Proposer in order to score more appropriately any of the submission data required by this Request For Proposals. Any Proposal clarification that may take place shall not be considered a Proposal negotiation but shall be deemed a clarification in areas of uncertainty in the submission data.

b) No contract or understanding to modify this Formal Solicitation and resultant purchase orders or contracts, if applicable, shall be binding upon Government unless made in writing by the Government Representative, through the issuance of a change order, addendum, amendment, or supplement to the contract, purchase order or award sheet as appropriate.

c) Any price decrease effectuated during the contract period either by reason of market change or on the part of the contractor to other customers shall be passed on to Government.

d) Proposer may change or withdraw a Proposal at any time prior to Proposal submission deadline; however, no oral modifications will be allowed. Written modifications shall not be allowed following the proposal deadline.

21 NOTIFICATION OF AWARD
a) Proposers will be notified in writing by the Chairman of the Central Tenders Committee [CTC], after proposals have been evaluated and a report considered and accepted by the CTC, of the name of the Proposer whose proposal will be accepted by the Government and the amount of that proposal. Such notification shall be subject to the issue of the Letter of Award from the Government Representative.

b) No variation of the Proposal will be considered after the Proposal has been accepted and the Letter of Award issued, except where any such variation is expressly provided for by this RFP.

c) When the approval to accept a proposal has been issued by the CTC, the Government Representative shall, within 3 to 5 business days, issue his Letter of Award to the successful Proposer.
d) Upon receipt of the Letter of Award by the successful Proposer, the successful Proposer shall, within 3 to 5 business days, sign and return the Notification of Award to the Government Representative.

e) Within four (4) weeks of the date of the signed Notification of Award the successful proposer shall sign a Contract with Government similar to the sample contract attached to this Request For Proposals, it being understood that the name of the successful proposer on the Contract shall be in the name of the Proposer as it appears on the Proposal.

f) A Contract may be awarded to the Proposer by Government based upon the minimum qualification requirements reflected herein. As a result of this RFP, Government reserves the right to execute or not execute, as applicable, a Contract with the Proposer, whichever is determined to be in Government’s best interests. Such agreement will be furnished by Government and will contain certain terms as are in Government’s best interests, and will be subject to approval as to legal form by Government’s Legal Department.

22 PERFORMANCE BOND

a) Within fifteen (15) days following Notification of Award Government, the successful proposer shall furnish to Government, a Performance Bond in the total amount of the Cost of the contract (to be determined at the time of award).

b) The Performance Bond can be in the form of a Cashier’s Check, made payable to the Cayman Islands Government; a bond written by a surety company authorised to do business in the Cayman Islands; or an Irrevocable Letter of Credit.

c) If the latter is chosen, it must be written on a bank located in Grand Cayman, be in the amount of the contract and should clearly and expressly state that it cannot be revoked until express written approval has been given by the Cayman Islands Government. The Cayman Islands Government, to draw on same, would merely have to give written notice to the bank with a copy to the successful contractor.

23 VARIATIONS OF SPECIFICATIONS

For purposes of solicitation evaluation, Proposers must indicate any variances from the solicitation specifications and/or conditions, no matter how slight. If variations are not stated on their Response, it will be assumed that the product fully complies with the Cayman Islands Government’s specifications.

24 ADDITIONAL TERMS AND CONDITIONS

No additional terms and conditions included with the solicitation response shall be evaluated or considered, and any and all such additional terms and conditions shall have no force or effect and are inapplicable to this solicitation. If submitted either purposely, through intent or design, or inadvertently, appearing separately in transmittal letters, specifications, literature, price lists or warranties, it is understood and agreed
that the conditions in this solicitation are the only conditions applicable to this solicitation and that the bidder's/proposer's authorised signature affixed to the Proposal attests to this.

24.1 Primary Client (First Priority)
The successful Proposer agrees upon award of this contract that the Cayman Islands Government shall be its primary client and shall be serviced first during a schedule conflict arising between this project and any other project successful Proposer may have with any other clients.

25 INSURANCE REQUIREMENTS
The successful Proposer shall be prepared to obtain and maintain throughout the term of the Contract the hereunder insurance coverage requirements and those defined as being the successful Proposer’s responsibility. No insurance premiums are payable hereunder and therefore, successful Proposers are requested to note that the cost of insurance coverage shall be included in the pricing. Satisfactory proof in the form of insurance certificates or policies demonstrating that all of the insurance as required by the Contract has been obtained shall be submitted on or before the Commencement Date for the provision of Services.

a) Within ten (10) days after receipt of Notice of Award, the successful Proposer shall furnish Evidence of Insurance to the Government Representative. Submitted evidence of coverage shall demonstrate strict compliance to all requirements listed herein. The Cayman Islands Government shall be listed as an “Additional Insured.” Issuance of a Purchase Order is contingent upon the receipt of proper insurance documents.

b) If the insurance certificate is received within the specified time frame but not in the manner prescribed in this Solicitation the successful Proposer shall be verbally notified of such deficiency and shall have an additional five (5) calendar days to submit a corrected certificate to the Cayman Islands Government. If the successful Proposer fails to submit the required insurance documents in the manner prescribed in this Solicitation within fifteen (15) calendar days after receipt of the Notice of Award, the successful Proposer shall be in default of the contractual terms and conditions and shall not be awarded the contract. Under such circumstances, the successful Proposer may be prohibited from submitting future responses to the Cayman Islands Government. Information regarding any insurance requirements shall be directed to the Government Representative. The successful Proposer shall be responsible for assuring that the insurance certificates required in conjunction with this section remain in effect for the duration of the contractual period; including any and all option terms that may be granted to the successful Proposer.

c) Successful Proposer shall pay on behalf of, indemnify and save Cayman Islands Government and its officials harmless, from and against any and all claims,
liabilities, losses, and causes of action, which may arise out of Proposer’s performance under the provisions of the contract, including all acts or omissions to act on the part of proposer, including any person performing under this Contract for or on proposer’s behalf, provided that any such claims, liabilities, losses and causes of such action are not attributable to the negligence or misconduct of the Cayman Islands Government and, from and against any orders, judgments or decrees which may be entered and which may result from this Contract, unless attributable to the negligence or misconduct of the Cayman Islands Government, and from and against all costs, attorneys’ fees, expenses and liabilities incurred in the defense of any such claim, or the investigation thereof.

d) The successful Proposer shall furnish to the Cayman Islands Government, c/o Government Representative, Certificate(s) of Insurance which indicate that insurance coverage has been obtained which meets the requirements as outlined below. The successful Proposer shall maintain the following insurance policies with a reputable insurance company, (which meets the requirements of clause 3, below) for the duration of the Contract or any extensions agreed to:

Worker’s Compensation. Employers’ liability and Workers’ Compensation insurance in respect of persons in its employment, apprenticeship or internship. The limits in respect to employers’ liability shall be $3,000,000 per occurrence and $6,000,000 in the annual aggregate. In respect to workers’ compensation, the limits shall be $1,000,000 per occurrence and $3,000,000 in the annual aggregate with a payment schedule as stipulated per the relevant Cayman Islands Workers Compensation Law and subsequent revisions. The workers’ compensation schedule shall also reflect that the maximum payout is $1,000,000 and that the percentages of each disability are based on a schedule that uses $1,000,000 as a reference point.

Commercial General Liability:
Limits of Liability
- Bodily Injury and Property Damage Liability
  - Each Occurrence: $1,000,000
  - General Aggregate Limit: $2,000,000 Personal and Adv. Injury. Products and Completed Operations and Fire Damage: $1,000,000

Endorsements Required:
- Cayman Islands Government’s included as an Additional insured. Employees included as insured. contractual liability.

Business Automobile Liability
Limits of Liability
- Bodily injury and property damage liability combined single limits. Any Auto, including hired, borrowed or owned, or non-owned autos used in connection with the work - $1,000,000
Endorsements Required:
Cayman Islands Government included as an Additional Insured;

Public Liability Insurance for all loss in any way connected with the execution or purported execution of the Contract in the minimum amount of CI $10,000,000 in respect of any one claim or series of claims arising out of one event.

Other Requirements. The insurance coverage required shall include those classifications, as listed in standard liability insurance manuals, which most nearly reflect the operations of the successful Proposer. All insurance policies required above shall be issued by companies authorized to do business under the laws of the Cayman Islands, with the following qualifications: The Company must be rated no less than “A” as to management, and no less than “Class V” as to financial strength, by the latest edition of Best’s Insurance Guide, published by A.M. Best Company, Oldwick, New Jersey, or its equivalent. All policies and/or certificates of insurance are subject to review and verification by Designee authorized to make assessment prior to insurance approval. Certificates will indicate no modification or change in insurance shall be made without thirty (30) days written advance notice to the certificate holder.

NOTE: Cayman Islands Government's BID/PROPOSAL NUMBER AND/OR TITLE OF BID/PROPOSAL MUST APPEAR ON EACH CERTIFICATE.

Compliance with the foregoing requirements shall not relieve the bidder/proposer of his liability and obligation under this section or under any other section of this Agreement.

If insurance certificates are scheduled to expire during the contractual period, the successful Proposer shall be responsible for submitting new or renewed insurance certificates to the Cayman Islands Government at a minimum of ten (10) calendar days in advance of such expiration.

In the event that expired certificates are not replaced with new or renewed certificates which cover Request for the contractual period, the Cayman Islands Government shall suspend the contract until such time as the new or renewed certificates are received by the Cayman Islands Government in the manner prescribed in the Solicitation.

The Cayman Islands Government may, at its sole discretion, terminate the contract for cause and seek re-procurement damages from the successful Proposer in conjunction with the General and Special Terms and Conditions of the Proposal. The successful Proposer shall be responsible for assuring that the insurance certificates required in conjunction with this Section remain in force for
the duration of the contractual period; including any and all option terms that may be granted to the successful Proposer.

Loss or damage and indemnification. This condition applies to any loss or damage which arises out of or is in any way connected with the execution or purported execution of the Contract.

The successful Proposer shall without delay and at his own cost reinstate, replace or make good to the satisfaction of Government, or if Government agrees compensate the Government for, any loss or damage not covered by it own insurance policy.

Government shall notify the successful Proposer as soon as possible of any claim made, or proceedings brought, against the Government in respect of any loss or damage.

Government shall reimburse the successful Proposer for any costs or expenses which the Service Provider incurs in accordance with paragraph b) above to the extent that the loss or damage is caused by the neglect or default of the Government or any agent of the Government.
REQUEST FOR PROPOSALS (RFP)

PORTFOLIO OF INTERNAL AND EXTERNAL AFFAIRS

Representing the

GOVERNMENT OF THE CAYMAN ISLANDS

Tender No: CTC/10-11/PIE/001

For: Procurement of Public CCTV Camera System and Integration

PART II

SCOPE OF WORK & SPECIFICATIONS
26 SCOPE OF WORK OVERVIEW

26.1 Scope of Work Definitions
For the purposes of this RFP, the Cayman Islands Government (CIG) will refer to a “Fixed Position Public Safety Camera” as a PTZ or Body type camera that is intended to be affixed to a pole or structure for a long period of time. The term “Portable Camera” will refer to a PTZ or Body type camera system that is portable and/or battery powered and quickly re-deployable, requiring little to no specialized equipment or logistical support. The term “PTZ” will refer to a self-contained dome-enclosed camera with remote Pan, Tilt, and Zoom capabilities. The term “Fixed Camera” will refer to a Non-PTZ camera installed in a fixed position at a fixed field of view. Fixed Cameras may have variable zoom capabilities. Third (3rd) party feeds will pertain to existing CCTV system video feeds from various sources including but not limited to the Cayman Islands Port Authority, Her Majesty’s Prison (HMP), and the Cayman Islands Airport Authority. The Electronic Monitoring Center (EMC) will refer to the location where all the system video feeds are viewed. A District Monitoring Station (DMS) will refer to a location configured to view all video feeds from that respective district. The Caribbean Utilities Company, LTD. will be referred to as CUC.

26.2 Purpose
The Cayman Islands Government is seeking to retain the services of a firm specializing in the provision of cameras and related hardware/software, installation, and integration of multi-functional Wireless/Fiber/ Ethernet-connected IP-based CCTV security systems. Government has developed a concept that places cameras and other security/public safety-oriented equipment throughout Grand Cayman and Cayman Brac. The awarded firm will be contracted to design and implement a system that operates with minimal monthly reoccurring costs (other than electricity). The selected proposer will be required to provide a detailed solution for the installation, and integration of the below listed items:

- a) Multiple Pan/Tilt/Zoom (PTZ), and Fixed cameras
- b) A complete network infrastructure for all cameras
- c) Portable cameras
- d) Proactive Investigation cameras
- e) Speed cameras
- f) Automatic Number Plate Recognition (ANPR) cameras
- g) Integration of 3rd Party Video Feeds
- h) System Servers
- i) Video Management Software (VMS)
- j) Electronic Monitoring Center
- k) District Monitoring Stations
26.3 Camera Aggregation and Integration
All video streams shall be transmitted to a centralized EMC located in the Citrus Grove Building, 106 Goring Avenue, George Town, Grand Cayman. Additionally, the selected Proposer will be required to integrate various third party video feeds including but not limited to the Port Authority, HMP, and the Airport Authority CCTV camera systems. The system and network being proposed must unify the use of the Fixed Position Public Safety cameras mounted in the street with the Speed Cameras, the ANPR Cameras, and the Portable Cameras. In an effort to reduce monthly reoccurring costs, Government anticipates the possibility for the majority of the system to be built via a wireless mesh/infrastructure; however in an effort to give each proposer maximum flexibility in designing the requested system, a list of Government facilities with intranet/fiber connectivity will be provided for integration consideration. Government will also provide a map with 3rd party fiber and WiMax capabilities. Due to the national security aspect of this project, this additional detail will be distributed only to those eligible persons who attend the Pre-Bid Meeting. See Terms and Conditions regarding the need to provide a Receipt for Request For Proposals Documents in order to be invited to attend the Pre-Bid Meeting.

26.4 Video/Data Steam Transmission Infrastructure
Government is requesting the bulk of the video/data transmissions (MESH and Backhaul) be wireless in an effort to reduce and/or eliminate any monthly/yearly reoccurring costs. Due to the complexity of the system being requested, and the integration requirements being requested, Government anticipates the fact that the overall solution may need to be hybrid in nature, combining a variety of signal transmission technologies. Government will make every effort to provide as much information possible pertaining to the Fiber/Ethernet capabilities currently accessible for this project. Through benchmarking, market research, and in consultation with Government’s Computer Services Department, minimum requirements have been listed to accomplish this objective.

26.5 Concept Disclaimer
Government CCTV deployment concepts, recommendations, and specifications as described in this RFP should in no way force the recommendation of an inappropriate or incompatible/inefficient solution. Therefore, all proposers are expected to assess, evaluate, and comment on the feasibility of Government’s concepts and specifications. The selected proposer will be required to describe how any modifications/alternatives to Government’s proposed concepts, and minimum recommendations and specifications will:

1. Improve efficiency,
2. Be more compatible to the best practices currently being used in the CCTV industry,
3. Have a cost savings associated with the change, and/or
4. Be a more practical implementation.
All proposals need to include the aforementioned for each objective in which the respective proposal deviated from the Government concept or specification.

Government is also willing to consider proposals regarding methods whereby alternative fixed camera positions (e.g., poles and rooftops), infrastructures, and video/data steam transmission methods may be used to reduce costs and improve the efficiency and effectiveness of the overall system.

### 26.6 Non-Proprietary Statement

ALL INSTALLED EQUIPMENT, AND HARDWARE WITHIN THIS INSTALLATION WILL BE NON-PROPRIETARY AND COMMERCIALLY AVAILABLE (COTS). ALL SOFTWARE FOR VIDEO MANAGEMENT SHALL BE COMPATIBLE WITH 3RD PARTY CAMERAS AND NON-PROPRIETARY / -LOCKED TO A SINGLE MANUFACTURER. EXCEPTIONS MAY BE MADE IN CASE WHERE NO ALTERNATIVE EXISTS FOR A SPECIALIZED PIECE OF EQUIPMENT OR PERIPHERAL ASSOCIATED WITH A SPECIALIZED CAPABILITY.

### 27 OBJECTIVES

The aforementioned Scope of Work has been divided and grouped into several objectives. Each firm will be required to submit their respective proposals in the below listed order. Each objective response will at a minimum require the following:

- **a)** Statement indicating the overall approach and methodology being proposed to complete the objective as described in Government’s concept.
- **b)** An individual itemized price index sheet (see Terms and Conditions for format)
- **c)** Network diagrams and wireless infrastructure diagrams.
- **d)** An estimated timeline.
- **e)** Proposed technology white papers.

**NOTE:** White papers will not be required to be duplicated, and may be referenced to the objective in which they first appear. The current order of objectives is the general order proposer should anticipate completing the project. Government understands that some objectives may overlap, and may need to be worked simultaneously. Upon award, the order in which the objectives will actually be completed may be altered if the awarded proposer can articulate how deviation from the below order will:

1. Improve efficiency,
2. Be more compatible to the best practices currently being used in the CCTV industry,
3. Have a cost savings associated with the change, and/or
4. Be a more practical approach.

### 27.1 Electronic Monitoring Centre (EMC)

All fixed-position video camera streams will be transmitted to the Electronic Monitoring Centre located at the Citrus Grove Building, 106 Goring Avenue, George Town, Grand Cayman. The proposer is responsible for all interior wiring, conduit and connectivity of
the camera systems into this area. Proposer should provide detailed space requirements including any equipment necessary to be mounted on the roof. The system will have the capability to add the portable camera streams, as needed, when authorized by the system administrator. Government’s concept is to have three (3) large (52") flat screen monitors mounted on the wall, controlled by a single workstation, with a single keyboard, mouse, and integrated joystick to operate the various functions associated with the monitoring process. There are no furniture requirements for this objective. Proposer will be responsible for all mounting hardware, cabling and installation of these monitors as well as connections to the proposed new video workstation. A floor plan for the Electronic Monitoring workspace can be found towards the end of this document.

27.1.1 Minimum Specifications for Video Wall

a) The wall mounted monitors must be high resolution 52 inch flat screen LED or LCD (Sharp N5230P or equivalent preferred).
b) Allow for multiple inputs, HDMI, VGA, etc.
c) All monitored views must be able to be controlled via the joystick.
d) The minimum native resolution must be 1920 x 1080 with a refresh rate of 120Hz.
e) All monitors must have an anti-glare feature.
f) All materials and equipment necessary for mounting and connecting to monitoring workstations must be included.
g) Any additional required electrical outlet, and/or power requirements must be detailed and listed on the proposal.

27.1.2 Minimum Specifications for EMC Workstation

The workstation is to be configured in a manner that will allow any video stream to be monitored on any of the flat screen monitors. All cameras must be able to be fully controlled by the workstation via an individual joystick style controller attached to each station or a mouse. Additionally, all flat screens must be able to have their views reconfigured from the workstation. Due to the number of cameras being requested, and the complexity of the system, Government will not be suggesting a software manufacturer for this application but will provide a set of minimum requirements. The respondent will be responsible for selecting a computer that will support the functionality of the system. Respondent is to provide detailed specifications of computer model they are recommending for this objective.

a) Workstation must be able to control all views simultaneously.
b) Workstation must have adequate processing power and graphics capabilities to display 32 cameras at a single time (2 displays x 16 views) at full frame rate (30fps) and resolution (4SIF).
c) Workstation should be adequately powered and at a minimum provide a Quad Core Intel® Xeon® W3530 2.80 GHz, 8M L3, 4.8GT/s or higher CPU.
d) Workstation shall have 2 high performance graphics cards with dual DVI or HDMI outputs and a minimum of 256 MB of memory per card.
e) Workstation will have a minimum of 4GB Ram, 16X Dual layer DVD Burner, 
Windows 7 Professional Operating system and a 7200 RPM or higher system 
hard drive.

f) Workstation must have a minimum of two (2) 22” inch, high resolution (1920 x 
1080) LCD monitors (HP L2208W or equivalent preferred)

g) All views must have the capability of being controlled by a single joystick.

h) All views must be able to be reconfigured from the workstation.

i) Workstations must have accessible USB ports for rapid transfer of recorded 
video.

j) Workstation must have an integrated joystick type controller.

k) Joystick controller needs to have programmable function keys.

l) Joystick controller must be capable of supporting all views.

m) Joystick must be configurable to bring up any view through the designated 
numeric camera number.

The Selected Proposer shall obtain additional guidance with the Emergency 
Communications Manager regarding installation details.

27.2 Monitoring Station (911 Emergency Communications Centre)

Government’s concept for the 911 Emergency Communications Centre’s 
Telecommunicator monitoring station is to mirror the equipment specifications, and 
capabilities of the EMC monitoring station with some minor adjustments. The 911 
Emergency Communications Centre is configured with four (4) dispatch stations; each 
of the four (4) dispatch terminals will be equipped with a monitoring workstation and a 
single 22” inch, high resolution (1920 x 1080) LCD monitor mounted on a Wrightline 
(manufacturer of the Dispatch console furniture) monitor arm mount. The Cayman 
Islands Emergency Communications Centre currently uses HP model L2208W 
monitors. Due to the limited space at each dispatch terminal, the keyboard and mouse 
associated with the CCTV will require a functional wireless keyboard and mouse. 
Proposers should anticipate the distance from the CCTV computer to the desktop 
monitor to be greater than a standard office type workstation configuration; as such the 
set up will require extended cabling.

Government’s concept for a video wall in the 911 Communications Center is to have a 
minimum of three (3) 52” monitors mounted on the walls, configured to maximize 
situational awareness from the 911 telecommunicator’ workstations position.

For this objective the proposer will provide 5 workstations matching all of the 
requirements of the EMC system, four (4) of which will be at dispatch stations and one 
for driving the 3 large wall monitors.

The Selected Proposer shall obtain additional guidance with the Emergency 
Communications Manager regarding installation details.
27.3 Monitoring Station (George Town Police Station)
Government’s concept is to mirror the equipment specifications and capabilities of the Electronic Monitoring Centre and Video Wall at George Town Police Station located at 69 Elgin Avenue, George Town, Grand Cayman. All requirements shall match those of objective for the EMC exactly, one (1) workstation with a single 22” inch monitor and 3 (three) wall mounted 52” displays.

27.4 Monitoring Station (2 District Police Stations)
Government’s concept for each of the Police District Stations (West Bay Police Station and Bodden Town Police Station) is to mirror the equipment specifications, and capabilities of the Electronic Monitoring Centre with some minor adjustments. Each of the two District Police Stations will be equipped with one (1) monitoring station and a minimum of one (1) 22” inch, high resolution (1920 x 1080) LCD monitor. The monitoring station will be configured with only the permissions to view the cameras within the respective police district.

Government’s concept for a video wall in the Police District Stations is to have a minimum of one (1) large (52” minimum) monitor mounted on the wall, configured only to view the cameras within the respective police district. Proposers should anticipate the distance from the CCTV computer to the wall mounted monitor to be greater than a standard office type workstation configuration; as such the set up will require extended cabling. Equipment specifications should be identical to those in the objective concerning the EMC.

27.5 Monitoring Station (E.O.C.)
Government’s concept is to mirror the equipment specifications and capabilities of the Electronic Monitoring Center and Video Wall at the Emergency Operations Centre located at the Airport Fire Station. All requirements shall match those of the EMC objective exactly, one workstation with a single 22” inch monitor and 3 wall mounted 52” displays.

27.6 System Management and Recording Server (Grand Cayman):
The goal of Government is to record all fixed-position cameras at 4-CIF (common intermediate format) or higher resolution at 30-FPS (frames per second) for a period of at least 30 days. The storage system should be sized in such a way as to handle recording on a 24 hour basis for all cameras at the specified resolution, frame rate and retention period. Proposer will provide a detailed storage calculation for this requirement based upon actual usable storage not raw storage capacity of the system. Higher resolution cameras must be considered as well, including high definition IP cameras. In addition, Government is requesting a minimum of one Terabyte of additional dedicated storage capacity to ensure recording capabilities for views imported from the portable camera system. It is agreed that the recording of video streams from the portable cameras will only occur when they are meshed/connected with the fixed cameras system; the portable cameras system will be configured in a self reliant manner, with standalone recording capabilities.
27.6.1 Optional Extended Memory
Each respondent will include an optional storage server configuration that will allow for the aforementioned to be extended to 60 days. For cost saving purposes, proposals may configure the additional server space beyond the initial 30 days with the ability to store the video at a reduced frame rate.

27.6.2 Optional Back-up Server
Each respondent will include an optional redundant storage server configuration to be installed at a back-up location that will mirror the aforementioned. The pricing for the optional back-up server needs to break down into 30 day, and 60 day capacities.

27.6.3 Minimum Specifications for Server
a) RAID level 6 configuration, or better.
b) At least one global spare drive.
c) Configured to automatically delete recording after 30 days (or 60 days).
d) Expandable without interrupting active recording.
e) Alarms notification for bad drives or recordings.
f) System should have capacity for seamless expansion, which must be detailed in the submittal.
g) Redundant power supplies.
h) Redundant network connections.
i) Calculate one (1) additional Terabyte of memory to be partitioned for archive recordings.
j) Proposer shall include at least three (3) spare hard drives with carriers for the system and two (2) spare power supplies.

27.7 Monitoring Station (Cayman Brac Police Station)
Government’s concept is to mirror the equipment specifications and capabilities of the Electronic Monitoring Station and Video Wall, and for the configuration to be consistent with that of the District Police Stations. All requirements shall match those of the EMC exactly, one workstation with a single 22” inch monitor and 3 wall mounted 52” displays.

27.8 System Server (Cayman Brac)
Government’s concept is to mirror the equipment specifications and capabilities of the Electronic Monitoring Station server, configured and scaled to the number of cameras installed on Cayman Brac. The system requirements will be only to record all cameras on Cayman Brac, however all other requirements will remain the same from the previous objective.

27.9 Public Safety Cameras (Cayman Brac)
Install thirty-six (36) cameras in the Cayman Brac District:
Government’s concept is to have thirty-six (36) fixed position public safety cameras consisting of twenty-two (22) Fixed Body cameras, and fourteen (14) PTZ cameras installed in the Cayman Brac district. The requested camera positions will consist of a variety of: Single PTZ, Single Fixed, and PTZ and Fixed combinations. CIG is in the process of negotiating access that will allow all cameras within this objective to be
installed on CUC Light poles, and Government Traffic Signal Poles, however, Government understands that additional poles/towers may need to be installed/erected to achieve the views of interest being requested, and to establish total system connectivity. All cameras will be installed in heavy duty, IP (Ingress Protection) rated, saltwater-resistant housings consistent with protecting against the natural elements seasonally experienced in the Cayman Islands. All support peripherals (radios, transmitters, power supplies) must be installed in “Low Profile” NEMA rated enclosures equal to the aforementioned camera housings. Due to the seasonal high winds experienced in the Cayman Islands, the installation profile is of significant concern. All respondents will be required to submit scaled mounting drawings or illustrations consistent with the camera housings, NEMA-rated enclosures, antennas, and equipment being proposed for assessment purposes. All installations must be hardened to minimize or alleviate damage from vandalism and weather (including conduits, tie downs, straps, couplers, joints, and bends). The public safety cameras are to be installed in an overt manner; as such each camera needs to be clearly labeled “CAYMAN ISLANDS GOVERNMENT” with three (3) inch high, royal blue, exterior grade reflective decals. The decal may exist on a single camera at any multi camera installation. Each camera placement location will require a public notice advisement sign indicating that the area is being monitored by video surveillance. The signs are to be permanently affixed to the pole or structure the camera(s) is/are installed on. Government will provide guidance on the exact language and graphics to be used on all signs. Additional detail pertaining to the signs can be found towards the end of this document.

27.10 Public Safety Cameras (West Bay)

Install seventy (70) cameras in the West Bay District:

Government’s concept is to have seventy (70) fixed position public safety cameras consisting of 25 fixed cameras, and 45 PTZ cameras installed in the West Bay district. The requested camera positions will consist of a variety of: Single PTZ, Single Fixed, and PTZ and Fixed combinations. CIG is in the process of negotiating access that will allow all cameras within this objective to be installed on CUC Light poles, and Government Traffic Signal Poles, however, Government understands that additional poles/towers may need to be installed/erected to achieve the views of interest being requested, and to establish total system connectivity. All cameras will be installed in heavy duty, IP (Ingress Protection) rated, saltwater-resistant housings consistent with protecting against the natural elements seasonally experienced in the Cayman Islands. All support peripherals (radios, transmitters, power supplies) must be installed in “Low Profile” NEMA rated enclosures equal to the aforementioned camera housings. Due to the seasonal high winds experienced in the Cayman Islands, the installation profile is of significant concern. All respondents will be required to submit scaled mounting drawings or illustrations consistent with the camera housings, NEMA-rated enclosures, antennas, and equipment being proposed for assessment purposes. All installations must be hardened to minimize or alleviate damage from vandalism and weather (including conduits, tie downs, straps, couplers, joints, and bends). The public safety cameras are to be installed in an overt manner; as such each camera needs to be clearly labeled “CAYMAN ISLANDS GOVERNMENT” with three (3) inch high, royal blue, exterior grade
reflective decals. The decal may exist on a single camera at any multi camera installation. Each camera placement location will require a public notice advisement sign indicating that the area is being monitored by video surveillance. The signs are to be permanently affixed to the pole or structure the camera(s) is/are installed on. Government will provide guidance on the exact language and graphics to be used on all signs. Additional detail pertaining to the signs can be found towards the end of this document.

27.11 Public Safety Cameras (George Town)
Install one hundred sixty four (164) cameras in the George Town District:
Government’s concept is to have one hundred sixty four (164) fixed position public safety cameras consisting of fifty six (56) Fixed cameras, and one hundred eight (108) PTZ cameras installed in the George Town district. The requested camera positions will consist of a variety of: Single PTZ, Single Fixed, and PTZ and Fixed combinations. CIG is in the process of negotiating access that will allow all cameras within this objective to be installed on CUC Light poles, and Government Traffic Signal Poles, however, Government understands that additional poles/towers may need to be installed/erected to achieve the views of interest being requested, and to establish total system connectivity. All cameras will be installed in heavy duty, IP (Ingress Protection) rated, saltwater-resistant housings consistent with protecting against the natural elements seasonally experienced in the Cayman Islands. All support peripherals (radios, transmitters, power supplies) must be installed in “Low Profile” NEMA rated enclosures equal to the aforementioned camera housings. Due to the seasonal high winds experienced in the Cayman Islands, the installation profile is of significant concern. All respondents will be required to submit scaled mounting drawings or illustrations consistent with the camera housings, NEMA-rated enclosures, antennas, and equipment being proposed for assessment purposes. All installations must be hardened to minimize or alleviate damage from vandalism and weather (including conduits, tie downs, straps, couplers, joints, and bends). The public safety cameras are to be installed in an overt manner; as such each camera needs to be clearly labeled “CAYMAN ISLANDS GOVERNMENT” with three (3) inch high, royal blue, exterior grade reflective decals. The decal may exist on a single camera at any multi camera installation. Each camera placement location will require a public notice advisement sign indicating that the area is being monitored by video surveillance. The signs are to be permanently affixed to the pole or structure the camera(s) is/are installed on. Government will provide guidance on the exact language and graphics to be used on all signs. Additional detail pertaining to the signs can be found towards the end of this document.

27.12 Public Safety Cameras (Bodden Town)
Install twenty (20) cameras in the Bodden Town District:
Government’s concept is to have twenty (20) fixed position public safety cameras consisting of, six (6) Fixed cameras, and fourteen (14) PTZ cameras installed in the
Bodden Town district. The requested camera positions will consist of a variety of: Single PTZ, Single Fixed, and PTZ and Fixed combinations. CIG is in the process of negotiating access that will allow all cameras within this objective to be installed on CUC Light poles, and Government Traffic Signal Poles, however, Government understands that additional poles/towers may need to be installed/erected to achieve the views of interest being requested, and to establish total system connectivity. All cameras will be installed in heavy duty, IP (Ingress Protection) rated, saltwater-resistant housings consistent with protecting against the natural elements seasonally experienced in the Cayman Islands. All support peripherals (radios, transmitters, power supplies) must be installed in “Low Profile” NEMA rated enclosures equal to the aforementioned camera housings. Due to the seasonal high winds experienced in the Cayman Islands, the installation profile is of significant concern. All respondents will be required to submit scaled mounting drawings or illustrations consistent with the camera housings, NEMA-rated enclosures, antennas, and equipment being proposed for assessment purposes. All installations must be hardened to minimize or alleviate damage from vandalism and weather (including conduits, tie downs, straps, couplers, joints, and bends). The public safety cameras are to be installed in an overt manner; as such each camera needs to be clearly labeled “CAYMAN ISLANDS GOVERNMENT” with three (3) inch high, royal blue, exterior grade reflective decals. The decal may exist on a single camera at any multi camera installation. Each camera placement location will require a public notice advisement sign indicating that the area is being monitored by video surveillance. The signs are to be permanently affixed to the pole or structure the camera(s) is/are installed on. Government will provide guidance on the exact language and graphics to be used on all signs. Additional detail pertaining to the signs can be found towards the end of this document.

27.13 Public Safety Cameras (East End)
Install nine (9) cameras in the East End District:
Government’s concept is to have nine (9) fixed position public safety cameras consisting of, three (3) Fixed cameras, and six (6) PTZ cameras installed in the East End district. The requested camera positions will consist of a variety of: Single PTZ, Single Fixed, and PTZ and Fixed combinations. CIG is in the process of negotiating access that will allow all cameras within this objective to be installed on CUC Light poles, and Government Traffic Signal Poles, however, Government understands that additional poles/towers may need to be installed/erected to achieve the views of interest being requested, and to establish total system connectivity. All cameras will be installed in heavy duty, IP (Ingress Protection) rated, saltwater-resistant housings consistent with protecting against the natural elements seasonally experienced in the Cayman Islands. All support peripherals (radios, transmitters, power supplies) must be installed in “Low Profile” NEMA rated enclosures equal to the aforementioned camera housings. Due to the seasonal high winds experienced in the Cayman Islands, the installation profile is of significant concern. All respondents will be required to submit scaled mounting drawings or illustrations consistent with the camera housings, NEMA-rated enclosures, antennas, and equipment being proposed for assessment purposes. All installations must be hardened to minimize or alleviate damage from vandalism and
weather (including conduits, tie downs, straps, couplers, joints, and bends). The public safety cameras are to be installed in an overt manner; as such each camera needs to be clearly labeled “CAYMAN ISLANDS GOVERNMENT” with three (3) inch high, royal blue, exterior grade reflective decals. The decal may exist on a single camera at any multi camera installation. Each camera placement location will require a public notice advisement sign indicating that the area is being monitored by video surveillance. The signs are to be permanently affixed to the pole or structure the camera(s) is/are installed on. Government will provide guidance on the exact language and graphics to be used on all signs. Additional detail pertaining to the signs can be found towards the end of this document.

27.14 Public Safety Cameras (North Side)

Install twelve (12) cameras in the North Side District:

Government’s concept is to have twelve (12) fixed position public safety cameras consisting of, four (4) Fixed cameras, and eight (8) PTZ cameras installed in the North Side district. The requested camera positions will consist of a variety of: Single PTZ, Single Fixed, and PTZ and Fixed combinations. CIG is in the process of negotiating access that will allow all cameras within this objective to be installed on CUC Light poles, and Government Traffic Signal Poles, however, Government understands that additional poles/towers may need to be installed/erected to achieve the views of interest being requested, and to establish total system connectivity. All cameras will be installed in heavy duty, IP (Ingress Protection) rated, saltwater- resistant housings consistent with protecting against the natural elements seasonally experienced in the Cayman Islands. All support peripherals (radios, transmitters, power supplies) must be installed in "Low Profile" NEMA rated enclosures equal to the aforementioned camera housings. Due to the seasonal high winds experienced in the Cayman Islands, the installation profile is of significant concern. All respondents will be required to submit scaled mounting drawings or illustrations consistent with the camera housings, NEMA-rated enclosures, antennas, and equipment being proposed for assessment purposes. All installations must be hardened to minimize or alleviate damage from vandalism and weather (including conduits, tie downs, straps, couplers, joints, and bends). The public safety cameras are to be installed in an overt manner; as such each camera needs to be clearly labeled “CAYMAN ISLANDS GOVERNMENT” with three (3) inch high, royal blue, exterior grade reflective decals. The decal may exist on a single camera at any multi camera installation. Each camera placement location will require a public notice advisement sign indicating that the area is being monitored by video surveillance. The signs are to be permanently affixed to the pole or structure the camera(s) is/are installed on. Government will provide guidance on the exact language and graphics to be used on all signs. Additional detail pertaining to the signs can be found towards the end of this document.
27.15 Portable Cameras

In addition to the aforementioned, the selected proposer will also be responsible for the design, and provision of Portable Cameras. Details concerning this objective will be made available at the Pre-Bid Meeting.

27.16 Covert Proactive Investigation Cameras

In addition to the aforementioned, the selected proposer will also be responsible for the design, and procurement of Covert Proactive Investigation Cameras. Details concerning this objective will be made available at the Pre-Bid Meeting.

27.17 Covert Video Surveillance Cameras

In addition to the aforementioned, the selected proposer will also be responsible for the design, and procurement of Covert Video Surveillance Cameras. Details concerning this objective will be made available at the Pre-Bid Meeting.

28 VIDEO MANAGEMENT SOFTWARE (VMS)

Government is seeking a multi-functional, state of the art, Video Management Software with enhanced video analytics features that include, but are not limited to those listed below. Government has conducted market research in this area and has identified the core capabilities required for its video management system. CIG will consider any video management system that meets the minimums listed within this objective. The accepted VMS will be the same for all portions of this project and used at all monitoring and recording locations as well as for all portable and covert systems.

1. Scalable to support in excess of three hundred cameras and support for multi-server environments
2. Fully integrated system for all 300+ cameras requires one viewing client to have seamless access to all cameras.
3. Digital mapping interface for integration of Government’s Lands & Survey Department GIS maps “(Caymap)” provided images and camera placement.
4. Ability to have redundant hot spare recording server with automatic failover.
5. Ability to interface with industry standard IP cameras (non proprietary – COTS)
6. Support for upcoming industry interoperability standards of ONVIF and PSIA.
7. Ability to interface with multiple 3rd party feeds and formats (Port Authority, Airport, etc.).
8. Quick Search and quick Playback (Instant Replay).
9. Configured to automatically delete recording after 30 days and/or 60 days.
10. Date and time stamp, and Watermarking.
11. Export of video in a non-proprietary format
12. Advanced motion detection.
13. Support for either integrated or plug-in analytics modules
14. ANPR integration capability.
15. Access all cameras from a single workstation.
16. Integrated PTZ control of all IP cameras with mouse and drag/drop and box
   zoom features.
17. Support for Full Featured software client, no web only systems.
18. Support for USB joystick
19. Ability to view up to 16 cameras per screen on up to 4 screens.
20. Automatic event-driven push of live video to your desktop or alarm spot monitor.
21. Event detection based on motion detection.
22. Image display on dedicated monitor or pop-up window.
23. Live video push to multiple users upon event.
24. Control over multiple remote monitors (the video wall).
25. Logging of all cameras and recording access by user.
27. Alarm notification for storage problems.
28. Unlimited licensing for client software (spreadsheet with matrix required if other).
29. Multiple levels of user access.
30. Support for standard definition and high definition cameras.
31. Client/Server architecture with single port connection to all cameras (not direct to
    camera)
32. The system shall provide a health monitoring feature to notify and alert should
    any system errors or malfunctions be detected.
33. Digital Video Management System must include an unlimited license for viewing
    software.
34. Digital Video Management System must support integration, and have support
    for 3rd party integration (such as LPR).
35. Digital Video Management System must support multiple levels of users and be
    able to restrict viewing, playback, control and export on a camera by camera and
    user by user basis.
36. Digital Video Management system must support viewing all fixed camera streams
    simultaneously.
37. Digital Video Management System must support moving any camera into any
    monitor.
38. Digital Video Management System must support the ability to zoom and scroll
    live and recorded video.
39. Digital Video Management System must be able to find motion in recorded
    footage from a selected time, while defining a motion direction and desired object
    size.
40. Digital Video Management System must support the ability to playback video
    from at least nine (9) cameras at once in a single video window, with
    synchronization of all videos.
41. Storage system must support online real-time unlimited volume expansion.
42. Storage system must support a single management interface for all storage
    arrays.
43. Network video recorders must support 1 to 1 redundancy as well as 1 to many
    redundancies.
44. Video system must support a real-time log (database) of all user interaction with the system and be able to show what user controlled what camera at anytime.
45. System must support video analytics on recorded video.
46. Each display monitor must have up to 25 viewing panes.
47. The successful proposer will be responsible for integrating the Port Authority and Airport camera systems.

29 SPEED CAMERAS

Government is seeking a state of the art, Speed Enforcement Camera System to deploy twenty (20) units throughout Grand Cayman. Government has conducted market research in this area and the assessment indicated that a combination detection system using Lidar or Radar and Video Loop/Time analysis or similar technologies is required, due to the locations of interest not having significant roadway lengths. Government's concept is to capture speeding violations in both directions of travel for each location listed below. The server associated with supporting this function will be located in the Citrus Grove Building located at 106 Goring Avenue, George Town, Grand Cayman. The processing, management, and monitoring of the violations captured by the speed camera system will be located in the Police Headquarters Building located at 69 Elgin Avenue, George Town, Grand Cayman. Government will consider any solution that meets the minimums listed within this objective.

The proposal should describe fully the proposed products, their features and components. Provide a list, with photos and dimensions of all major equipment (e.g., cameras, flash or lighting units, cabinets [including generally what the cabinets contain], what will be installed at an intersection that may require both left and right turn monitoring). System capabilities should be described with specificity, and illustrated with examples and/or cross-referenced to user and technical manuals where appropriate. However, reliance on generic or superficial brochures is not satisfactory. The vendor shall describe in detail the hardware and operating system software configuration requirements for successful operation of the proposed software product. All systems must be non-intrusive to roadway or transportation signal cabinetry.

Hardware required by the standard and for the proposed system must be described in detail in the proposal, including, but not limited to servers. Equipment/hardware descriptions should include functional specifications as well as makes and models satisfying the functional specification.

29.1 Speed Camera System Requirements:

a) The system will provide both reflective and color images of all plates captured for a violation
b) The system will provide intersection video at least 30 seconds before and after the violation.
c) All live video will be accessible and stored on the main public safety camera system.
d) The speed cameras will be connected to the same network as the public safety cameras

e) All speed cameras will be accessible from all monitoring locations that the public safety cameras are accessible (based on Government permissions schemes).

f) The system must continue to operate during communication system outages.

g) The system must provide a secondary method of speed verification aside from photo/video time analysis.

h) The system should operate at speeds of up to 110mph or 177km/h

i) The system shall provide a health monitoring feature to notify and alert should any system errors or malfunctions be detected.

j) The system shall fully support reflective and no reflective plates as used in the Cayman Islands.

a) All speed cameras should be installed in NEMA-rated enclosures as specified in the public safety objectives.

b) Proposer shall be responsible for installation of all speed camera equipment, poles and related materials.

c) ANPR system must interface with the DAVID system (ORACLE ODBC/XML) currently being used in the Cayman Islands.
30 AUTOMATIC NUMBER PLATE RECOGNITION (ANPR)

Government is seeking a state of the art, real time, integrated Automatic Number Plate Recognition (ANPR) system to strategically deploy throughout Grand Cayman. Government has conducted extensive market research in this area and as such has developed a list of specific minimum requirements and specifications. Government’s concept is to capture number plates in both directions of travel for each location listed below. The system needs to be configured in a manner that will provide instant alerts for number plates flagged in the server associated with supporting this function. The ANPR server will be located in the Citrus Grove Building located at 106 Goring Avenue, George Town, Grand Cayman. Government’s concept is to be able to monitor the alerts from all the monitoring stations within Grand Cayman.

30.1 Minimum Specifications for ANPR System/Server

The proposal should describe fully the proposed products, their features and components. Provide a list, with photos and dimensions of all major equipment (e.g., cameras, flash or lighting units, cabinets [including generally what the cabinets contain], what will be installed at an intersection that may require both left and right turn monitoring). System capabilities should be described with specificity, and illustrated with examples and/or cross-referenced to user and technical manuals where appropriate. However, reliance on generic or superficial brochures is not satisfactory. The vendor shall describe in detail the hardware and operating system software configuration requirements for successful operation of the proposed software product. All systems must be non-intrusive to roadway or transportation signal cabinetry.

Hardware required by the standard and for the proposed system must be described in detail in the proposal, including, but not limited to servers. Equipment/hardware descriptions should include functional specifications as well as makes and models satisfying the functional specification.

30.2 ANPR Camera System Requirements

a) The system will provide both reflective and color images of all plates captured for all vehicles passing through the camera’s field of view.
b) The ANPR system will process plates at the central server and not at each individual location.
c) The ANPR system will be network based and accessible via the public safety camera network.
d) The ANPR cameras will be accessible from all monitoring locations that the public safety cameras are accessible (based on Government permissions schemes).
e) The system should operate at speeds of up to 110mph or 177km/h
f) The system shall provide a health monitoring feature to notify and alert should any system errors or malfunctions be detected.
g) The system shall fully support reflective and no reflective plates as used in the Cayman Islands.
h) The system shall support importing lists as well as user defined hot lists. These lists shall be able to be shared between all ANPR cameras without loading them more than once.
i) The system will provide an email/text messaging alert as well as software popup upon recognition of a flagged plate number.
j) All ANPR cameras should be installed in NEMA-rated enclosures as specified in the public safety objectives and/or be IP-rated if they do not get installed in an additional housing.
k) Proposer shall be responsible for installation of all speed camera equipment, poles and related materials.
l) ANPR system must interface with the DAVID system (ORACLE ODBC/XML) currently being used in the Cayman Islands.

30.3 Portable Camera Systems:

31 NETWORK INFRASTRUCTURE
The Cayman Islands Government, at a minimum, is recommending/suggesting that the video transmissions, and the majority of the backhauls, be wireless to reduce and/or eliminate any monthly/yearly reoccurring costs. Through benchmarking with other law enforcement agencies, material compiled through market research and consultation with the Cayman Islands Government’s Computer Services Department, Government has listed several minimum suggestions and recommendations for the wireless infrastructure of this project. Therefore, the proposer is expected to assess, evaluate, and comment on the feasibility of Government’s concepts, recommendations and specifications and provide its own suggested recommendation and methodology. In its methodology, the successful proposer will be required to describe how modifications/alternatives to the Government’s proposed concepts, recommendations and specifications will:

(1) Improve efficiency,
(2) Be more compatible to the best practices currently being used in the CCTV industry,
(3) Have a cost savings associated with the change, and/or
(4) Be a more practical approach.

31.1 Wireless Minimum Specifications
The network infrastructure provided within this project includes wireless connectivity at different levels. There are three total levels as follows:
A. Ground level to uplink poles
   1) This level can be done as linear connectivity and/or mesh connectivity
   2) Frequencies must be within the specifications listed below
   3) Capacity must be at least 20 Mbps usable and using 20 MHz. channels
   4) MIMO usage is acceptable
   5) 2.4 GHz. or cellular is not acceptable for this level

B. Uplink to Backhaul
   1) This level will need to be linear point to point configuration
   2) MIMO usage is acceptable.
   3) Minimum capacity will be 35 Mbps usable at 20 MHz. channels.
   4) 2.4 GHz. or cellular is not acceptable for this level

C. Long range high bandwidth backhauls
   1) This level needs to be a point to point configuration.
   2) A wireless link path analysis must be provided for every long range link showing proposed A and Z points as well as a full link path and loss calculation
   3) Bandwidth should be a minimum of 140 Mbps usable
   4) 2.4 GHz. or cellular is not acceptable for this level

All frequency usage must be in accordance with regulations of the Cayman Islands Information and Communication Technology Authority (ICTA). Proposers are responsible for compliance with ICTA spectrum assignments.

31.2 Network Level Specifications

a) Should mesh technology be used for any level, the mesh must support a self-healing architecture and a minimum of 20 Mbps of usable bandwidth per mesh leg.

b) Bandwidth utilization calculations must be submitted as part of the response, which take into account the per-node utilization for each node in the mesh, and total consumed under normal operation.

c) All Wireless equipment should support remote management from a single IP address.

d) All wireless equipment should support SNMP for real-time monitoring and signal strength.

e) All frequencies must be registered and cleared with the Government’s Information & Communications Technology Authority (ICTA).

f) Cellular technology may only be used for locations where it is not financially feasible to install a backhaul or uplink (i.e. for one camera.) Should cellular technology be used, it must be unmetered and not incur any usage fees on a per megabyte basis and must support static IP addresses and constant streaming.

g) The wireless system components shall be ruggedized for outdoor use.

h) All backhaul nodes shall support full duplex transmission mode.
i) Successful proposer will be required to submit “Link Path Analysis Charts/Printouts” upon completion of each objective prior to the acceptance of said objective.

j) CIG will provide minimum dBm signal quality requirements after approval of all wireless designs.

k) All installation on CUC poles shall contain detailed descriptions and drawings as to the proposed methodology. Antennas or peripherals shall contain wind-loading calculations.

l) All wireless backhaul with a transmission surface exceeding 250 square inches shall contain wind-loading calculations.

m) All proposals shall include details for each camera location, aggregation point and backhaul location.

n) Proposer shall provide complete bandwidth calculations for each objective as well as detailed link path analysis for all backhauls.

o) All proposals shall include bandwidth analysis for each objective. Each analysis shall include the aggregation point(s) and corresponding backhaul. Analysis must include expansion capacity for future growth.

31.3 Wired Network Minimum Specifications

Government has provided a detailed list of available terrestrial connectivity using existing fiber and leased lines currently installed. These locations can be used to supplement the wireless infrastructure and/or terminate wireless paths and segments back onto the main Government network. However, all proposers must adhere to the following specifications as well as provided detailed bandwidth analysis for all usage of these wired connections.

a) All proposals shall include a proposed network diagram for connections (type and capacity) for each objective.

b) All proposals shall include a spreadsheet indicated the proposed camera names, aggregation points, backhauls, work stations, IP addresses, and drops.

c) All proposals shall include the type of network transport being proposed, i.e. unicast, multicast, tcp, udp, rtsp, etc. as well as how many IP-addresses will be required for devices for the project.

d) All proposals shall include a spreadsheet with the anticipated bandwidth loads for each node, aggregation points, and backhaul, along with the expansion capacity for each of the aforementioned.

32 Camera Specifications

The following specifications are the minimums for cameras as specified in this RFP:

32.1 Fixed Camera Minimum Specifications

a) All cameras must be IP cameras.

b) All cameras must be POE 802.3af compliant.
c) All cameras must operate using MPEG-4 or H.264 compression. H.264 is the preferred compression standard.
d) All cameras must provide a dual stream architecture in order to deliver a full frame/quality stream as well as a remote view optimized stream.
e) All primary viewing and recording streams shall be no less than 4CIF (720x480) resolution @ 30 frames per second.
f) Maximum transmission rate for any of the Fixed cameras shall not exceed 1.5Mbps in total capacity.
g) High definition and higher resolution cameras will be acceptable.
h) Camera must operate with a NON digital real time day/night IR capable function and switch to IR sensitive Black and White operation at night.
i) Cameras must be installed into an outdoor rated enclosure.
j) Camera must support time setting from an NTP server.
k) Cameras must provide low light capability of at least 0.1 lux when black and white with F1.4 @ 50 IRE.
l) Horizontal resolution must be a minimum of 480TV Lines.
m) All cameras will need to be mounted in heavy duty environmental enclosures consistent with the Cayman Islands’ climate and environment (i.e. heat, salt, rain, vandalism, etc.).
n) All cameras must support binary inputs for alarms and support relay outputs.
o) Under the current Government concept, all fixed camera placement will be at a height of 12 to 15 feet above ground level.

32.2 PTZ Camera Minimum Specifications

a) All cameras must be IP cameras.
b) All cameras must operate using MPEG-4 or H.264 compression. H.264 is the preferred compression standard.
c) All cameras must provide dual stream architecture in order to deliver a full frame/quality stream as well as a remote view optimized stream.
d) All primary viewing and recording streams shall be no less than 4CIF (720x480) resolution @ 30 frames per second.
e) Maximum transmission rate for any PTZ camera shall not exceed 2.0 Mbps in total capacity.
f) High definition and higher resolution cameras will be acceptable.
g) Camera must operate with a NON digital real time day/night IR capable function and switch to IR sensitive Black and White operation at night.
h) Cameras must be installed into an outdoor rated enclosure.
i) Camera must support time setting from an NTP server.
j) Cameras must provide low light capability of at least 0.17 lux when black and white with F1.4 @ 50 IRE.
k) All cameras must support binary inputs for alarms and support relay outputs.
l) Under the current Government concept, all fixed camera placement will be at a height of 12 to 15 feet above ground level.
m) Preset Patrol programmable/Preset Tour Tour programmable.
n) All cameras will need to be mounted in heavy duty environmental enclosures consistent with the Cayman Islands' climate and environment (i.e. heat, salt, rain, vandalism, etc.).

o) All cameras must be high speed PTZs with 360° endless and continuous panning

p) Camera must have a pan speed equal or greater than 400°/second

q) Horizontal resolution must be a minimum of 480TV Lines

r) Electronic/Digital image stabilization.

s) High speed movement 360° per second.

t) 36X Zoom minimum unless otherwise specified, 10X zoom acceptable for HD cameras.

33 PHYSICAL INSTALLATION

a) All cameras and peripherals (e.g. boxes, antennas, and power supplies) will be affixed in accordance with specifications

b) Under the current Government concept, the anticipated poles to be used to mount the cameras will be any combination of Aluminum, Steel, Wood, Concrete, Round, and Square.

c) All proposals shall include detailed specifications on the National Electrical Manufacturers Association (NEMA) and camera enclosures they are proposing

d) Successful proposer will be required to submit "As Built" drawings upon completion of each objective.

e) Power consumption calculations shall be included for each type of installation on all CUC poles and non-Government owned structures.

f) All fixed camera enclosures must be overtly labeled with two (2) three (3) inch tall reflective royal blue decals ‘CAYMAN ISLANDS GOVERNMENT’.

g) All fixed camera enclosures and power supply boxes must be overtly labeled with ownership decals consistent with the sample located towards the end of this document

h) All proposals shall include details explaining the ANPR camera installation and submit illustrations of the field of view capture window generated by the type of equipment being proposed.

i) All proposals shall include a response time (for repairs and/or problems with the system) matrix for the agreed upon warranty period. Response time shall be identified as the time frame from departure to arrival on-site:

34 SYSTEM CONFIGURATION AND TRAINING

The Successful Proposer will be required to initially configure the system with Presets, tours, and alarms designated by the respective objective coordinators, ANPR integration, wireless setup and integration and all system setup. The Successful Proposer will be required to provide user manuals for all components, along with eighty (80) hours of classroom/hands-on training of the Video Management Software of which forty (40) hours is to be allocated for fixed cameras and forty (40) hours for portable cameras. The Successful Proposer will provide a certificate to all personnel receiving the training on the software/hardware. The Successful Proposer will be required to provide documentation pertaining to the system architecture, and a walkthrough with the Cayman Islands Government’s Computer Services Department personnel of the system
recording, NVR, and associated backbone peripherals. The aforementioned will take place as the corresponding objectives are completed.

  a) Provide system phone support for twelve (12) calendar months after the completion of the final objective
  b) Provide on-site support (within 48 hours) during the completion of the objectives.

35 OBJECTIVE RESPONSE FORMAT

The aforementioned Scope of Work has been divided and grouped into several objectives. Each firm will be required to submit their respective proposals in the below listed order. Each objective response will at a minimum require the following:

  (a) Statement indicating the overall approach and methodology being proposed to complete the objective as described in Government’s concept,
  (b) An individual itemized price index sheet (see Terms and Conditions for format),
  (c) Network diagrams and wireless infrastructure diagrams,
  (d) An estimated timeline, and
  (e) Proposed technology white papers. White papers will not be required to be duplicated, and may be referenced to the objective in which they first appear. The current order of objectives is the general order proposer should anticipate completing the project. Government understands that some objectives may overlap, and may need to be worked simultaneously. Upon award the order in which the objectives will actually be completed may be altered if the awarded proposer can articulate how deviation from the below order will:

  (1) Improve efficiency,
  (2) Be more compatible to the best practices currently being used in the CCTV industry,
  (3) Have a cost savings associated with the change, and/or
  (4) Be a more practical approach.
36 MISCELLANEOUS

36.1 Electronic Monitoring Centre Floor Plan
36.2 Sample CCTV Advisement Sign

CAYMAN ISLANDS GOVT.
CCTV CAMERAS OPERATING
IN THIS AREA

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Tel: 527-CCTV (2288) or 911
36.3 Sample Ownership Decal

![Sample Ownership Decal Image]
APPENDIX A: SAMPLE CONTRACT

TENDER NO: CTC/10-11/PIE/001

FOR: Procurement of Public CCTV Camera System and Integration

THIS AGREEMENT ("Agreement"), dated as of ____________, is entered into by and between the Portfolio of Internal and External Affairs, Cayman Islands Client, organized and existing under the laws of the Cayman Islands (the "CLIENT"), and XXXXXXXX or "Provider"), organized and existing under the laws of XXXX and shall become effective as of the date hereof (the "Effective Date").

WHEREAS, the CLIENT desires to retain the services of XXXX and to enter into an agreement embodying the terms of such retention on and after the Effective Date and considers it essential to its best interests and the best interests of the Portfolio of Internal and External Affairs, Client, to foster the Provider services of XXXX by the CLIENT during the term of this Agreement; and

WHEREAS, XXXX desires and is willing to enter into such agreement with the CLIENT and to enter into this Agreement; and

NOW, THEREFORE, in consideration of the premises and mutual covenants herein and for other good and valuable consideration, the parties hereby agree as follows:
TERMS

1. **RECITALS.** The recitals are true and correct and are incorporated and made a part of this Agreement.

2. **TERM.** The term of this Agreement shall commence upon the date of execution hereof and shall remain in effect until acceptance of the commodities and services by the CLIENT, or until terminated by the CLIENT as herein set forth. Notwithstanding the above, the due date for the deliverables is XXX, 2010.

3. **SCOPE OF SERVICES AND DELIVERABLES**

   A. Provider agrees to provide the Goods and Services (hereinafter inclusively referred to as the “Goods and Services”) as specifically described, and under the terms and conditions as set forth in Attachment “A” hereto, which includes the Request for Proposals (Tender No. XXXXX) provided by the CLIENT and XXXXX’s Proposal which was submitted to the CLIENT, and which by this reference are both incorporated into and made a part of this Agreement.

   B. Provider represents and warrants to the CLIENT that: (i) it possesses all qualifications, licenses and expertise required for the delivery of the goods and the performance of the Services; (ii) all personnel assigned to perform the Services are and shall be, at all times during the term hereof, fully qualified and trained to perform the tasks assigned to each; and (iii) the Services will be performed in the manner described in Attachment “A”. (iv) there are no claims, judgments, arbitration proceedings or suits pending or outstanding against it, its officers, or corporate, to be engaged by it the Project, arising from the provision of its services during the last five (5) years.
4. PAYMENT. The CLIENT agrees to pay the Provider the sum of as the price and fees for the goods and services. The Provider shall submit periodic invoices for the goods and services provided to The CLIENT, ATTN: Eric Bush, DEPUTY CHIEF OFFICER, PORTFOLIO OF INTERNAL & EXTERNAL AFFAIRS. The date of the invoice shall not exceed fifteen (15) calendar days from the date of acceptance of the deliverables and services by the CLIENT. Under no circumstance shall an invoice be submitted to the CLIENT in advance of the delivery and acceptance of the deliverables and/or services, unless otherwise agreed to. All invoices shall reference the appropriate contract number, the address to where the deliverables were delivered or the services performed, and the corresponding acceptance slip that was signed by an authorized representative of the CLIENT when the deliverables and/or services were delivered and accepted. Payment by the CLIENT shall be made within forty-five (45) days after receipt of Provider’s invoice, which shall be accompanied by sufficient supporting documentation and contain sufficient detail, to allow a proper audit of expenditures, should the CLIENT require one to be performed. Payments will be made by the Client after the goods and/or services have been received and inspected by the CLIENT and found to comply with the award specifications, free of damage or defect, and properly invoiced. No advance payments of any kind will be made by the Client.

5. ACCEPTANCE OF SERVICES BY THE CLIENT. The Goods and Services shall be provided to the CLIENT in strict accordance with the specifications contained in the Request for Proposal in Attachment “A”. If Services do not meet specifications, the Provider shall refund fees and associated costs collected from the CLIENT.

6. OWNERSHIP OF DOCUMENTS AND CONFIDENTIALITY. Provider understands and agrees that it shall keep confidential all information, documents, reports or any other materials whatsoever which is given by the CLIENT to Provider or which is otherwise obtained or prepared by Provider pursuant to or under the terms of this Agreement and that such information, document, report or material shall at all times remain the property of the CLIENT. Provider agrees not to use any such information, document, report or material for any other
purpose whatsoever without the written consent of the CLIENT, which may be withheld or conditioned by the CLIENT in its sole discretion. Aware Digital agrees to sign a Non-Disclosure Agreement if requested by CLIENT.

7. DEFAULT

A. An event of default shall mean a breach of this Agreement by the Provider. Without limiting the generality of the foregoing and in addition to those instances referred to as a breach, an event of default shall include the following:

1. Provider has not delivered the goods or performed services according to the time-table established (see Attachment “A”). Modifications to project time-table shall be approved in writing by CLIENT;

2. Provider has refused or failed, except in the case for which an extension of time is approved in writing by CLIENT, to supply enough properly skilled Staff personnel;

3. Provider has failed to obtain the approval of the CLIENT where required by this Agreement;

4. Provider has refused or failed, except in the case for which an extension of time is approved in writing by CLIENT, to provide the goods and Services as defined in this Agreement;

5. Provider has failed to make prompt payment to subProviders or suppliers for any goods or services;
6. Provider has become insolvent or has assigned the proceeds received for the benefit of Provider’s creditors, or Provider has taken advantage of any insolvency statute or debtor/creditor law or if Provider’s affairs have been put in the hands of a receiver; or

7. Provider has failed in the honoring of any warranties.

B. In the event Provider fails to comply with the provisions of this Agreement, the CLIENT may declare the Provider in default, notify the Provider in writing, and give the Provider fifteen (15) calendar days to cure the default. If the Provider fails to cure the default, compensation will only be for any completed services minus any damages pursuant to Section C below. In the event payment has been made for such services not completed, the Provider shall return these sums to the CLIENT within ten (10) days after notice that these sums are due. Nothing in this Section shall limit the CLIENT’s right to terminate, at any time, pursuant to Section 8, and its right for damages under Section C below.

C. In an Event of Default by the Provider, it shall be liable for all damages resulting from the default, including but not limited to:

1. Lost funding, and

2. The difference between the cost associated with procuring services and the amount actually expended by the CLIENT, including procurement and administrative costs.

D. The CLIENT may take advantage of each and every remedy specifically existing at law or in equity. Each and every remedy shall be in addition to every other remedy specifically given or otherwise existing and may be exercised from time to time as often and in such order as may be deemed expedient by the CLIENT. The exercise or the beginning of the
exercise of one remedy shall not be deemed to be a waiver of the right to exercise any other remedy. The CLIENT’s rights and remedies as set forth in this Agreement are not exclusive and are in addition to any other rights and remedies available to the CLIENT in law or in equity.

E. An event of default shall mean a breach of this Agreement by the CLIENT. Without limiting the generality of the foregoing and in addition to those instances referred to as a breach, an event of default shall include the following:

1. CLIENT has not made timely payment in United States currency for Provider services;

2. CLIENT has refused or failed, except in the case for which an extension of time is provided, to supply enough information necessary for Provider to deliver the agreed goods or perform the agreed services;

F. In the event CLIENT fails to comply with the provisions of this Agreement, the Provider may declare the CLIENT in default, notify the CLIENT in writing, and give the CLIENT fifteen (15) calendar days to cure the default. If the CLIENT fails to cure the default, compensation will only be for any completed services minus any damages pursuant to Section C below. Nothing in this Section shall limit the Provider’s right to terminate, at any time, pursuant to Section 8, and its right for damages under Section G below.

G. In an Event of Default by the CLIENT, it shall be liable for all damages resulting from the default, including but not limited to:

The difference between the cost associated with providing the goods and services and the amount actually expended by the Provider, including travel, consulting, procurement, delivery and administrative costs.
H. The Provider may take advantage of each and every remedy specifically existing at law or in equity. Each and every remedy shall be in addition to every other remedy specifically given or otherwise existing and may be exercised from time to time as often and in such order as may be deemed expedient by the Provider. The exercise or the beginning of the exercise of one remedy shall not be deemed to be a waiver of the right to exercise any other remedy. The Provider’s rights and remedies as set forth in this Agreement are not exclusive and are in addition to any other rights and remedies available to the Provider in law or in equity.

I. FORCE MAJEURE

Neither party shall be liable to the other for the non-performance of any of its obligations under this Agreement by reason of any cause beyond its reasonable control, including but not limited to natural disaster.

G. INDEMNIFICATION

The Provider agrees to indemnify and save harmless the CLIENT, including the Governor of the Cayman Islands- in Cabinet from all and every loss and/or damage whatsoever incurred or sustained by the CLIENT and against all suits, claims, proceedings or demands whatsoever (including costs and attorney’s costs on a full indemnity basis) and for any loss or injury to any person or entity made against the CLIENT and caused as a consequence of any breach or non-observance of the Provider’s covenants herein contained or by any act, default or negligence of the Provider or the servants or agents of the Provider.

8. TERMINATION

A. TERMINATION - For Cause - This Agreement may be terminated by either party upon thirty (30) calendar days’ written notice to the other should such other party fail
substantially to perform in accordance with its material terms through no fault of the party initiating the termination. In the event Provider abandons this Agreement or causes it to be terminated by CLIENT, Provider shall indemnify CLIENT against loss pertaining to this termination. In the event that Provider is terminated by CLIENT for cause and it is subsequently determined by a court of competent jurisdiction that such termination was without cause, as provided herein, Provider will be entitled to its attorneys’ fees and costs.

B. Provider shall turn over to CLIENT all goods and work products (including but not limited to finished or unfinished documents, data, studies, surveys and reports prepared by Provider) for which payment by the CLIENT has been requested, at the time of final payment by the CLIENT.

9. ASSIGNMENT. This Agreement shall not be assigned by Provider, in whole or in part, without the prior written consent of the CLIENT’S, which may be withheld or conditioned, in the CLIENT’s sole discretion.

10. ACCEPTANCE

Any good(s) or equipment delivered under this contract, if applicable, shall remain the property of the Provider until a physical inspection and actual usage of the good is made, and thereafter is accepted as satisfactory to the Client. It must comply with the terms herein and be fully in accordance with specifications and of the highest quality. In the event the goods/equipment supplied to the Client are found to be defective or do not conform to specifications, the Client reserves the right to cancel the order upon written notice to the Provider and return the product to the Provider at the Provider’s expense.

11. ATTORNEY’S FEES

In connection with any litigation, mediation and arbitration arising out of this Contract, the prevailing party shall be entitled to recover its costs and reasonable
attorney’s fees through and including appellate litigation and any post-judgment proceedings.

12. AUDIT RIGHTS AND RECORDS RETENTION
The Provider agrees to provide access at all reasonable times to the Client, or to any of its duly authorized representatives, to any books, documents, papers, and records of Provider which are directly pertinent to this Contract, for the purpose of audit, examination, excerpts, and transcriptions. The Provider shall maintain and retain any and all of the books, documents, papers and records pertinent to the Contract for three (3) years after the Client makes final payment and all other pending matters are closed. Provider’s failure to or refusal to comply with this condition shall result in the immediate cancellation of this contract by the Client.

13. AWARD
a. The Contract, Provider’s response, any addenda issued, and the purchase order shall constitute the entire contract, unless modified in accordance with the provisions of this contract.

b. The award of this contract is preconditioned on the subsequent submission of other documents as specified in RFP. Provider shall be in default of its contractual obligation if such documents are not submitted in a timely manner and in the form required by the Client. Where Provider is in default of these contractual requirements, the Client, may void this contract and may accept the Response from the next lowest Proposer, most advantageous to the Client or re-solicit the Client’s requirements. The Client, at its sole discretion, may seek monetary restitution from Provider and its bid/proposal bond or guaranty, if applicable, as a result of damages or increased costs sustained as a result of the Provider’s default.

c. The Client reserves the right to automatically extend this contract for up to one hundred twenty (120) calendar days beyond the stated contract term in order to provide Cliental departments with continual service and supplies while a new contract is being solicited, evaluated, and/or awarded. If the right
is exercised, the Client shall notify the Provider, in writing, of its intent to extend the contract at the same price, terms and conditions for a specific number of days. Additional extensions over the first one hundred twenty (120) day extension may occur, if, the Client and the Provider are in mutual agreement of such extensions.

d. Where the contract involves a single shipment of goods to the Cayman Islands, the contract term shall conclude upon completion of the expressed or implied warranty periods.

13. CAPITAL EXPENDITURES
The Provider understands that any capital expenditures that the firm makes, or prepares to make, in order to deliver/perform the goods/services required by the Client is a business risk which the Provider must assume. The Client will not be obligated to reimburse amortized or unamortized capital expenditures, or to maintain the approved status of any Provider. If Provider has been unable to recoup its capital expenditures during the time it is rendering such goods/services, it shall not have any claim upon the Client.

14. CLIENT NOT LIABLE FOR DELAYS
It is further expressly agreed that in no event shall the Client be liable for, or responsible to, the Provider, any sub-provider, or to any other person for, or on account of, any stoppages or delay in the work herein provided for by injunction or other legal or equitable proceedings or on account of any delay for any cause over which the Client has no control.

15. COMPLIANCE WITH LAWS
Provider understands this contract is subject to certain laws, including but not limited to those pertaining to public records, freedom of information, immigration, labour and workmen’s compensation, trade and business licensing, etc. The Client and Provider agree to comply with and observe all applicable laws, codes and ordinances as that may in any way affect the goods or services offered.
Lack of knowledge by the Provider will in no way be a cause for relief from responsibility. Non-compliance with all Client directives, orders, and laws may be considered grounds for termination of contract(s).

Copies of the Client Ordinances / Code / Regulations, may be obtained from the Legal Department of the Government of the Cayman Islands.

16. COPYRIGHT OR PATENT RIGHTS
Provider warrants that there will be no violation of copyright or patent rights in manufacturing, producing, or selling the goods shipped or ordered and/or services provided as a result of this Contract and Provider agrees to hold the Client harmless from any and all liability, loss, or expense occasioned by any such violation.

17. EMERGENCY / DISASTER PERFORMANCE
In the event of a hurricane or other emergency or disaster situation, the Provider shall provide the Client with the commodities/services defined within the scope of the RFP at the price contained within Provider’s response. Further, Provider shall deliver/perform for the Client on a priority basis during such times of emergency.

18. INSPECTIONS
The Client may, at reasonable times during the term hereof, inspect Provider’s facilities and perform such tests, as the Client deems reasonably necessary, to determine whether the goods and/or services required to be provided by the Provider under this Contract conform to the terms and conditions of the Contract. Provider shall make available to the Client all reasonable facilities and assistance to facilitate the performance of tests or inspections by Client representatives.

19. MANUFACTURER’S CERTIFICATION
The Client reserves the right to request from Providers a separate Manufacturer’s Certification of all statements made in its proposal. Failure to provide such certification may result in the termination of this contract, for which the Provider must bear full liability.

20. NONCONFORMANCE TO CONTRACT CONDITIONS
Items may be tested for compliance with specifications. The data derived from any test for compliance with specifications is public record and open to examination thereto in accordance with Cayman Islands Freedom of Information Law. Items which are delivered and do not conform to specifications may be rejected and returned at Provider’s expense. These non-conforming items not delivered as per delivery date in the response and/or Purchase Order may result in Provider being found in default in which event any and all re-procurement costs may be charged against the defaulted Provider.

21. PRICE ADJUSTMENTS
Any price decrease effectuated during the contract period either by reason of market change or on the part of the Provider to other customers shall be passed on to the Client.

PRODUCT SUBSTITUTES
In the event that an approved manufacturer’s product becomes unavailable during the term of the Contract, the Provider may arrange with the Client’s authorized representative to supply a substitute product at the awarded price or lower, provided that a sample is approved in advance of delivery and that the new product meets or exceeds all quality requirements.

23. CONFLICT OF INTEREST, AND UNETHICAL BUSINESS PRACTICE PROHIBITIONS
Provider represents and warrants to the Client that it has not employed or retained any person or company employed by the Client to solicit or secure this Contract and that it
has not offered to pay, paid, or agreed to pay any person any fee, commission, percentage, brokerage fee, or gift of any kind contingent upon or in connection with, the award of this Contract. The Provider generally agrees to comply with the requirements of the Conflict of Interests Statement at Appendix D2 of the RFP.

24. **PROPERTY**

Property owned by the Client is the responsibility of the Client. Such property furnished to a Provider for repair, modification, study, etc., shall remain the property of the Client. Damages to such property occurring while in the possession of the Provider shall be the responsibility of the Provider. Damages occurring to such property while in route to the Client shall be the responsibility of the Provider. In the event that such property is destroyed or declared a total loss, the Provider shall be responsible for replacement value of the property at the current market value, less depreciation of the property, if any.

25. **PROVISIONS BINDING**

All covenants, conditions and provisions of this Contract shall be binding upon and shall inure to the benefit of the parties hereto and their respective heirs, legal representatives, successors and assigns.

26. **PUBLIC RECORDS**

Provider understands that the public may have access to all documents and information pertaining to Client contracts, under the Client’s Freedom of Information Law and agrees to allow access by the Client and the public to all documents subject to disclosure under the Law. Provider’s failure or refusal to comply with the provision of this section shall result in the immediate termination of this Contract by the Client. An exception may be made for “trade secrets.”

27. **SAMPLES**

Samples of items, when required, must be submitted within the time specified at no expense to the Client’s. If not destroyed by testing, Provider will be notified to remove
samples, at its expense, within 30 days after notification. Failure to remove the samples will result in the samples becoming the property of the Client.

28. SELLING, TRANSFERRING OR ASSIGNING RESPONSIBILITIES
   Provider shall not sell, assign, transfer or subcontract at any time during the term of the Contract, or any part of its operations, or assign any portion of the performance required by this contract, except under and by virtue of written permission granted by the Client, which may be withheld or conditioned, in the Client’s sole discretion.

29. TIMELY DELIVERY
   Time will be of the essence for the delivery of the goods and services. The Client reserves the right to terminate this contract if delivery is not made within the time(s) specified in this contract.

30. TITLE
   Title to the goods or equipment shall not pass to the Client until after the Client has accepted the goods/equipment or used the goods, whichever comes first.

31. UNAUTHORIZED WORK OR DELIVERY OF GOODS
   Neither the Provider nor any of its employees shall perform any work or deliver any goods unless a purchase order is issued and received by the Provider. The Provider shall not be paid for any work performed or goods delivered outside the scope of this contract or any work performed by an employee not otherwise previously authorized.

32. USE OF NAME
   The Client is not engaged in research for advertising, sales promotion, or other publicity purposes. No advertising, sales promotion or other publicity materials containing information obtained from this Contract or RFP are to be mentioned, or imply the name of the Client, without prior express written permission of the Client.
33. CONDITIONS FOR RENEWAL
Each renewal of this contract is subject to the following:

a) Continued satisfactory performance and compliance with the specifications, terms and conditions established herein.

b) Availability of funds

34. ESCALATION CLAUSE
The Client acknowledges the fluctuating nature of prices for items specified. Accordingly, an escalator/de-escalator clause will be accepted only under the following conditions:

(1) Price increase(s) and price decrease(s) comparable to documented manufacturer's price changes.

Escalated prices in the succeeding contract year(s) of the Contract, if any, shall remain firm during the applicable contract year.

(2) Receipt of proper notification to the Client, in writing, of all items affected by price increases/decreases.

(3) Where all prices shall have remained firm for a minimum of 365 days after effective date of contract.

(4) All prices increase(s) and decrease(s) to be approved by the Client. The Client may, after review, refuse to accept the adjusted costs if they are not properly documented, increases are considered to be excessive, or decreases are considered to be insufficient. In the event the Client does not wish to accept the adjusted costs, and the matter cannot be resolved to the satisfaction of the Client, the Client reserves the right to terminate this contract upon giving thirty (30) days notice to the Provider.

35. NON-APPROPRIATION OF FUNDS
In the event no funds or insufficient funds are appropriated and budgeted or are otherwise unavailable in any fiscal period for payments due under this contract, then
the Client, upon written notice to Provider or his assignee of such occurrence, shall have the unqualified right to terminate this contract without any penalty or expense to the Client.

36. **FAILURE TO PERFORM**

Should it not be possible to reach the Provider or supervisor and/or should remedial action not be taken within 48 hours of any failure to perform according to specifications, the Client reserves the right to declare Provider to be in default of the contract or make appropriate reductions in the contract payment.

37. **INSURANCE REQUIREMENTS**

The Provider shall comply with the insurance requirements of Appendix C2 of the RFP.

38. **SUBPROVIDER(S) OR SUB-CONSULTANTS**

A Sub-Consultant, herein known as Sub-Provider(s) is an individual or firm contracted by the Provider or Provider’s firm to assist in the performance of services required under this Contract. A Sub-Provider shall be paid through Provider or Provider’s firm and not paid directly by the Client. Sub-Providers are allowed by the Client in the performance of the services delineated within this Contract. As a precondition of this contract, the Provider must provide the details of the major Sub-Providers to be utilized in the performance of required services prior to execution of this contract. The Client retains the right to accept or reject any proposed Sub-Providers prior to contract execution. Any and all liabilities regarding the use of a Sub-Provider shall be borne solely by the Provider and insurance for each Sub-Providers must be maintained in good standing and approved by the Client throughout the duration of the Contract. Neither Provider nor any of its Sub-Providers are considered to be employees or agents of the Client. Failure to list all Sub-Providers and provide the required information may disqualify any proposed Sub-Providers from performing work under this Contract. Providers shall, prior to this contract include in their Response the requested Sub-Provider information and include all relevant information required of the Provider. The Provider shall provide a list confirming the Sub-Providers that the Provider intends to utilize in the Contract, if applicable. The list shall include, at a minimum, the name, location of the place of business for each Sub-Provider, the services and percentage (%) of the overall work Sub-Provider(s) will provide relative to
any contract that may result from this Contract, any applicable licenses, references, ownership, and other information required of Provider.

39. .................................................................................................. LIQUIDATED DAMAGES
Upon failure to complete the project in accordance with the specifications and to the satisfaction of the Client within the time stated, the Provider shall be subject to assessment of liquidated damages in the amount of $500.00 for each and every calendar day the work remains incomplete (not to exceed the total amount of the contract), as compensation due to the Client for loss of use and for additional costs incurred by the Client due to such non-completion of the work. The Client shall have the right to deduct said liquidated damages from any amount due or that may become due to the Provider under this agreement or to invoice the Provider for such damages if the costs incurred exceed the amount due to the Provider.

40. .................................................................................................. STANDARDS

Engineering

Prior to installation, all plans and hard-wired/wireless drawings must be submitted to the Client for approval. As-built drawings shall be submitted upon the completion of each phase.

Labor and Materials

Unless otherwise specified, the Provider must furnish all labor, equipment, materials, wire and cable, conduits, outside plant, transportation, shipping, and supplies necessary to complete this project in a satisfactory manner in accordance with the plans, specifications and terms of the RFP.

Tools and Test Equipment
The Provider must supply, furnish, fabricate or otherwise provide all utilities, tools, installation equipment, and test equipment that is required for completing the installation and implementation of the systems requested in this RFP.

**Permits and Approval**

The Provider must apply for and obtain all permits that are required. The Provider will pay the costs of these permits and approvals beyond those not waived by the Client.

**Building Codes and Standards**

The Provider must possess the equipment and all required licenses and authorizations necessary to complete the type of services required. The Provider is responsible for compliance with all Client Codes, Government laws, regulations and procedures, and Communications requirements relative to the installation of all systems elements. If there are violations of code, the Provider must make corrections at no cost to the Client.

41. ........................................................................................................ USE OF PREMISES

The Provider shall confine its equipment, apparatus, the storage of materials, and the operation of its workmen to the limits indicated by law, ordinances, permits, or direction of the project manager, and shall not unreasonably encumber the premises with its materials. The Provider shall take all measures necessary to protect his own materials.

42. .......................................................... DAMAGES TO PUBLIC/PRIVATE PROPERTY

The Provider shall carry out the work with such care and methods as not to result in damage to public or private property adjacent to the work. Should any public or private property be damaged or destroyed, the Provider, at its expense, shall repair or make restoration as is practical and acceptable to the Client and/or owners of destroyed or damaged property promptly within a reasonable length of time. (Not to exceed one
43. 

WARRANTY, FITNESS FOR PURPOSE
The Provider warrants that the materials supplied and the work performed under this contract conform to warranty materials provided and work performed for one (1) year from date of completion. In addition to all other warranties that may be supplied by the Provider, the Provider shall warrant its products and/or service against faulty labor and/or defective material for a minimum period of one (1) year after the date of acceptance of the labor, materials and/or equipment by the Client. This warranty requirement shall remain in force for the full one (1) year period; regardless of whether the Provider is under contract with the Client at the time of any defect. Any payment by the Client on for the goods or services received from the Provider does not constitute a waiver of these warranty provisions. The Provider shall be responsible for promptly correcting any deficiency, at no cost to the Client, within five (5) calendar days after the Client notifies the Provider of such deficiency in writing. If the Provider fails to honor the warranty and/or fails to correct or replace the defective work or items within the period specified, the Client may, at its discretion, notify the Provider, in writing, that it may be debarred as a Client Provider and/or subject to contractual default if the corrections or replacements are not completed to the satisfaction of the Client within ten (10) calendar days of receipt of the notice. If the Provider fails to satisfy the warranty within the period specified in the notice, the Client may (a) place the Provider in default of its contract, and/or (b) procure the products or services from another Provider and charge the Provider for any additional costs that are incurred by the Client for this work or items; either through a credit memorandum or through invoicing.

COMPLETE PROJECT REQUIRED
These specifications describe the various items or classes of work required, enumerating or defining the extent of same necessary, but failure to list any item or classes under scope of the several sections shall not relieve the Provider from furnishing, installing or performing such work where required by any part of these specifications, or necessary to the satisfactory completion of the project.
SPECIFICATION EXCEPTIONS
Specifications are based on the most current literature available. Provider shall notify the Client, in writing, no less than ten (10) days prior to RFP closing date of any change in the manufacturers’ specifications which conflict with the specifications. For hard copy proposal submittals, Providers/Providers must explain any deviation from the specifications in writing as a footnote on the applicable specification page and enclose a copy of the manufacturer’s specifications data detailing the changed item(s) with its submission. Additionally, Providers must indicate any options requiring the addition of other options, as well as those which are included as a part of another option. Failure of Providers to comply with these provisions will result in Providers being held responsible for all costs required to bring the item(s) in compliance with contract specifications.

44. ........................................................................................................................................

PUBLIC CONVENIENCE AND SAFETY
The Provider shall conduct its work so as to interfere as little as possible with private business or public travel. It shall, at its own expense, whenever necessary or required, maintain barricades, maintain lights, and take such other precautions as may be necessary to protect life and property, and it shall be liable for all damages occasioned in any way by its actions or neglect or that of its agents or employees. The Provider shall meet the following noise abatement performance standards for all construction equipment: Between the hours of 7:00 A.M. and 6:00 P.M. noise levels shall not exceed 80 dBA at the nearest residential or commercial property line. Operation of equipment should be avoided between the hours of 6:00 P.M. and 7:00 A.M., but if required, the noise level shall not exceed 65 dBA.

45. ........................................................................................................................................

SAFETY MEASURES
Provider shall take all necessary precautions for the safety of employees, and shall erect and properly maintain at all times all necessary safeguards for the protection of its employees and the public. Danger signs warning against hazards created by its operation and work in progress must be posted. All employees of Provider shall be
expected to wear safety glasses or goggles, helmets, harnesses, appropriate clothing, and hearing protection, etc. when and wherever applicable. The Provider shall use only equipment that is fully operational and in safe operating order. Provider shall be especially careful when servicing property when pedestrians and/or vehicles are in close proximity - work shall cease until it is safe to proceed.

46. PRIMARY CLIENT (FIRST PRIORITY)
The Provider agrees that the Client shall be its primary client and shall be serviced first during a schedule conflict arising between this contract and any other contract which the Provider may have with any other client, cities and/or counties to perform similar services as a result of any catastrophic events such as tornadoes, hurricanes, severe storms or any other public emergency impacting various areas during or approximately the same time.

47. RECORDS
During the contract period, and for at least five (5) subsequent years thereafter, Provider shall provide Client access to all files and records maintained on the Client’s behalf.

48. NOTICES:
All notices or other communications required under this Agreement shall be in writing and shall be given by hand-delivery or by Federal Express delivery, addressed to the other party at the address indicated herein or to such other address as a party may designate by notice given as herein provided. Notice shall be deemed given on the day on which personally delivered; or, if by mail, on the fifth day after being posted or the date of actual receipt, whichever is earlier.

TO THE CLIENT
Mr. Eric Bush, Deputy Chief Officer

Portfolio of Internal and External Affairs

Government of the Cayman Islands

Client Administration Building

Grand Cayman KY1-9000

Cayman Islands

ATTN: Deputy Chief Officer

TO PROVIDER:

WITH A COPY TO:

49. MISCELLANEOUS PROVISIONS:

A. Title and paragraph headings are for convenient reference and are not a part of this Agreement.
B. No waiver or breach of any provision of this Agreement shall constitute a waiver of any subsequent breach of the same or any other provision hereof, and no waiver shall be effective unless made in writing.

C. Should any provision, paragraph, sentence, word or phrase contained in this Agreement be determined by a court of competent jurisdiction to be invalid, illegal or otherwise unenforceable under the laws of the CAYMAN ISLANDS, such provision, paragraph, sentence, word or phrase shall be deemed modified to the extent necessary in order to conform with such laws, or if not modifiable, then same shall be deemed severable, and in either event, the remaining terms and provisions of this Agreement shall remain unmodified and in full force and effect or limitation of its use.

50. BINDING AUTHORITY; SUCCESSORS AND ASSIGNS

Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement. This Agreement shall be binding upon the parties hereto, their heirs, executors, legal representatives, successors, or assigns.

51. REAFFIRMATION OF REPRESENTATIONS

Provider hereby reaffirms all of the representations contained in the Contract Documents.

52. ENTIRE AGREEMENT
This instrument and its attachments constitute the sole and entire agreement of the parties relating to the subject matter hereof and correctly set forth the rights, duties, and obligations of each to the other as of its date. Any prior agreements, promises, negotiations, or representations not expressly set forth in this Agreement, are of no force or effect. No modification or amendment hereto shall be valid unless in writing and executed by properly authorized representatives of the parties herein.

53. COUNTERPARTS

This Agreement may be executed in four (4) or more counterparts, each of which shall constitute an original but all of which, when taken together, shall constitute one and the same agreement.

54. CONFLICT

In the event of a conflict between the terms of this Agreement and any terms or conditions contained in any attached documents, the terms in this Agreement shall prevail.

55. WAIVER
The waiver by either party of any failure on the part of the other party to perform in accordance with any of the terms or conditions of this Agreement shall not be construed as a waiver of any future or continuing similar or dissimilar failure.

56. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the Cayman Islands.

57. CURRENCY

All payments made to the provider shall be in Cayman Islands (KYD) currency.

WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their respective officials thereunto duly authorized, this the day and year above written.

ATTEST:

THE CLIENT

By:_________________________________

Print Name: ___________________________________

Date:___________________
WITNESS:

By: ______________________________

Print Name: ________________________

Title: ______________________________

Date: ________________

(CORPORATE SEAL)
APPENDIX B: LIST OF DELIVERABLES

Note: This list is not complete and is provided as a convenience to Proposers. Proposers are reminded that they must review all sections of the RFP to determine all documents and items that must be provided.

<table>
<thead>
<tr>
<th>Clause</th>
<th>Documents To Be Returned With Proposal</th>
<th>Documents Post Proposal/ Pre-Contract</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Three hard copies of completed and signed Proposal Form</td>
<td></td>
<td>English Word or PDF CD/DVD submission also required</td>
</tr>
<tr>
<td>2 &amp; 4.4(a)</td>
<td>One copy of completed and Signed RFP Receipt (Acknowledgement) Form</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.2(b), 12 (g),</td>
<td>Proposal Response Price Matrix Form</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.3(m)</td>
<td>Alternate Response</td>
<td></td>
<td>(optional)</td>
</tr>
<tr>
<td>5</td>
<td>Security Business Licence</td>
<td></td>
<td>Mandatory to be eligible to participate</td>
</tr>
<tr>
<td>6</td>
<td>Minimum Qualification Details</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6(i)</td>
<td>Evidence of qualifications</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.1(e)</td>
<td>Cut Sheets, Sketches, Descriptive Literature, Technical specifications etc of products offered.</td>
<td></td>
<td>Must be actual documents, not references to.</td>
</tr>
<tr>
<td>6.1(f)</td>
<td>Evidence of insurance</td>
<td></td>
<td>Within 10 days of</td>
</tr>
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<tr>
<td><strong>6.1(g)</strong></td>
<td>Copies of manufacturers warranties, comprehensive matrix of warranted items, comprehensive matrix of on-site maintenance warranty and extended warranty options.</td>
<td>Notice of Award</td>
<td>If applicable</td>
</tr>
<tr>
<td><strong>6.1(m)</strong></td>
<td>Copy of changes to manufacturer’s specifications.</td>
<td>Notice of Award</td>
<td>Not less than 10 days before solicitation closing date</td>
</tr>
<tr>
<td><strong>6.1(h)</strong></td>
<td>Data, brochures information sheets etc of all equipment considered equal in terms of quality</td>
<td>Notice of Award</td>
<td>Evidence such as samples may be required if the proposed brand is other than specified. For comparison, evaluation &amp; determination of the quality of the items</td>
</tr>
<tr>
<td><strong>7(c)</strong></td>
<td>Bankers reference</td>
<td>Notice of Award</td>
<td></td>
</tr>
<tr>
<td><strong>7(f), 10.3, 10.4</strong></td>
<td>Organizational chart, history and structure of firm, as specified; signed and dated company summary</td>
<td>Notice of Award</td>
<td></td>
</tr>
<tr>
<td><strong>7(g), 7(h)</strong></td>
<td>Details of Project Manager and personnel who will be involved in providing the service, including one page CV (Resume) for each</td>
<td>Notice of Award</td>
<td></td>
</tr>
<tr>
<td><strong>7(i)</strong></td>
<td>Details of outsourced firms</td>
<td>Notice of Award</td>
<td></td>
</tr>
<tr>
<td><strong>10.4 (c)</strong></td>
<td>Lists of clients for which Proposer has provided similar service(s)</td>
<td>Notice of Award</td>
<td></td>
</tr>
<tr>
<td><strong>10.4(e)</strong></td>
<td>Five references of most relevant completed projects</td>
<td>Notice of Award</td>
<td></td>
</tr>
<tr>
<td><strong>10.4(f)</strong></td>
<td>Two references for projects with installations of 50 or more cameras (wireless/backhaul)</td>
<td>Notice of Award</td>
<td></td>
</tr>
<tr>
<td><strong>10.4 (g)</strong></td>
<td>Two references for projects with installations of 50 or more cameras (Mesh)</td>
<td>Notice of Award</td>
<td></td>
</tr>
<tr>
<td>Clause</td>
<td>Requirement</td>
<td></td>
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<tr>
<td>10.4(h), 7(j)</td>
<td>Detailed experience of sub-contractors</td>
<td></td>
<td></td>
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<tr>
<td>10.4(i)</td>
<td>Five letters of reference from entities of similar size</td>
<td></td>
<td></td>
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<tr>
<td>10.5(c)</td>
<td>Company Financial Data</td>
<td></td>
<td></td>
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<tr>
<td>10.5(d)</td>
<td>Details of Lawsuits etc</td>
<td></td>
<td></td>
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<tr>
<td>10.6</td>
<td>Submission of required discussions, including plans</td>
<td></td>
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<tr>
<td>19(a)</td>
<td>Warranty as to conflict of interests</td>
<td></td>
<td></td>
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<tr>
<td>30.1</td>
<td>List with photos and dimensions of equipment</td>
<td></td>
<td></td>
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<tr>
<td>31.2(i)</td>
<td>Link path analysis charts</td>
<td></td>
<td></td>
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<tr>
<td>31.3(a)</td>
<td>Network diagram</td>
<td></td>
<td></td>
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<tr>
<td>31.3(b)</td>
<td>Spreadsheet with names of cameras etc</td>
<td></td>
<td></td>
</tr>
<tr>
<td>31.3</td>
<td>Spreadsheet with anticipated bandwidth loads etc</td>
<td></td>
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</tbody>
</table>